



**Texas Education Agency (TEA)
Information Task Force (ITF)
May 6, 2021**

Zoom
10:00 a.m. – 2:00 p.m.

Meeting Minutes

Call Meeting to Order

Joel Garcia, ITF Chair

ITF Chair, Joel Garcia called the ITF meeting to order at 10:00 a.m.

Roll call of the ITF members was taken by Stephanie Sharp.

ITF Members Present:

Joel Garcia, David McKamie, David C. Taylor, Dianne Borreson, Keitha Ivey, D'Lynne Johnson, Catherine Bray, Roshunda Roberts-Jackson, David Marx, Linda Roska, Georgia Kalligeris, John Newcom, Traci Pesina

ITF Alternate Members Present:

Dana Braun, Elisa Sanchez, Brent Lacy, Debby Wilburn, Sandra Kratz, Kim Lyons, Nina Taylor, Tamara Kavanagh, Linda Raney

TEA Staff Present:

Terri Hanson (ITS), Leanne Simons (ITS), Jamie Muffoletto (ITS), Jeanine Helms (ITS), Stephanie Sharp (ITS), Leticia Ollervidez (ITS), Scott Johnson (ITS), Candice DeSantis (ITS), Ed Linden (ITS), John Reese (ITS), Kathy Adaky (ITS), Connor Briggs (ITS), David Butler (IT-Training), Deborah DeBerry (IT-Training), Wayne Curry (IT- Training), Justin Jons (Financial Compliance), Edward O'Neill (Special Projects & Strategy Development Division), Julia Ross (Special Projects & Strategy Development Division), Michelle Salinas (Special Projects & Strategy Development Division)

**Approve Meeting Minutes from the April 13, 2021, ITF Meeting Action
Item**

ITF Chair, Joel Garcia called for a motion to approve the meeting minutes from the April 13, 2021 ITF meeting.

Traci Pesina made a motion to approve the minutes.

Dianne Borreson seconded the motion.

Vote: Passed.

Leanne announced that Joel Garcia was recommended and approved as the new ITF Chair during the April 27, 2021, PCPEI Committee Meeting.

1. 2021-2022 Non Membership Special Education Student Discipline and Restraint Reporting Action Item

During the PEIMS Summer submission, Local Education Agencies (LEAs) report school year discipline and restraint data to the Texas Education Agency (TEA) on all students in membership (served at least two hours per day) based on the guidelines listed in the Texas Education Data Standards (TEDS). During this submission, students classified as enrolled, not in membership (ADA-ELIGIBILITY-CODE “0”) are not reported.

Due to the constraints set in the PEIMS Summer submission, Special Education students enrolled, not in membership with discipline and restraint incidents are not reported. These students may be students placed in a non-public or off-campus facility, early childhood speech-only students, students attending partial-day programs for medical or other disability-related reasons, or students attending part-time postsecondary transition programs. LEAs currently record the discipline and restraint incidents occurring for these special education students but have no method of reporting them.

TEA is proposing the addition of a NON-MEMBERSHIP-DISCIPLINE-RESTRAINT-INDICATOR-CODE (EXXXX) to the DisciplineActionExtension and RestraintEventExtension collected in the PEIMS Summer submission. The new indicator will enable an LEA to report any discipline and restraint information on special education students who are enrolled, not in membership (ADA-ELIGIBILITY-CODE “0”).

Additionally, TEA is proposing to eliminate the collection of INSTRUCTIONAL-SETTING-CODE (E0173) and PRIMARY-DISABILITY-CODE (E0041) from the RestraintEventExtension Complex Type. The StudentSpecialEdProgramAssociationExtension Complex Type was modified to include effective date for both of these data elements; therefore, these data elements should be submitted through StudentSpecialEdProgramAssociationExtension instead of the RestraintEventExtension.

Presentation:

Jamie Muffoletto presented the proposal, which includes:

1. Updates to the DisciplineActionExtension complex type reported in the PEIMS Summer submission:

- a. Add new data element NON-MEMBERSHIP-DISCIPLINE-RESTRAINT-INDICATOR-CODE (EXXX).
- b. Update the Special and Data Element Reporting Requirements.

2. Updates to the RestraintEventExtension complex type reported in the PEIMS Summer submission:

- a. Add new data element NON-MEMBERSHIP-DISCIPLINE-RESTRAINT-INDICATOR-CODE (EXXX).
- b. Remove data element INSTRUCTIONAL-SETTING-CODE (E0173).
- c. Remove data element PRIMARY-DISABILITY-CODE (E0041).
- d. Update the Special and Data Element Reporting Requirements.

3. Update Reporting Requirements for the following complex types:

- a. StudentExtension
- b. StudentSpecialEdProgramAssociationExtension
- c. StudentSchoolAssociationExtension

4. Update existing TSDS reports to reflect the changes in this proposal.

5. Add, update, and remove associated data validation rules to reflect the changes in this proposal.

ITF Discussion:

ITF Chair, Joel Garcia called for any questions or comments. David McKamie asked if there would be plans to update the TSDS Web-Enabled Data Standards (TWEDS) restraint chart in the Technical resource section. Jamie confirmed, any changes made to the data standards would also include changes to technical resources.

Joel called for any additional comments or questions. Hearing none, Joel requested a motion to approve the proposal.

ITF Action:

Dianne Borreson made a motion to approve the proposal.

D’lynne Johnson seconded the motion.

Vote: Passed.

2. ODS 3.x Student Identification and Demographics Domain and Extension Action Item

The Texas Education Agency (TEA) is upgrading the Texas Student Data System (TSDS) Operational Data Store (ODS) to Ed-Fi version 3.x. This will be a phased upgrade with pilot 1 beginning in the 2021-2022 school year. The upgrade will be completed in the 2023-2024 school year. The updated standards will include data elements already legislatively approved for collection in addition to data elements that must be collected to align with the new Ed-Fi 3.x version.

This document presents the data in the Student Identification and Demographics Domain and Extension of the Ed-Fi Data Standards reported to TSDS.

The majority of the data elements are already being reported to TSDS using Complex Types in Interchange files. Some new data elements are needed to support and align fully with the Ed-Fi standard.

To create this document, TEA has reviewed Ed-Fi Data Standards version 3.2.0-c. The process of comparing these results to the recent and future releases has recently begun and may result in revisions.

Presentation:

Jamie Muffoletto presented the proposal, which includes:

1. Transition from collecting student identification and demographics data with the current TSDS Interchanges and Complex Types to using Ed-Fi Domains.
 - a. Student Identification and Demographics Domain.
 - i. New Data Elements
 - b. Student Identification and Demographics Domain Extension.
 - i. New Data Elements

2. Transition from using code tables to using descriptor tables.
 - a. AddressType
 - b. ElectronicMailType
 - c. TelephoneNumberType
 - d. Language
 - e. LanguageUse
 - f. StudentCharacteristics
 - g. BackgroundIndicatorName
 - h. BackgroundIndicator

The following entities are referenced in the Student Identification and Demographics Domain:
EducationOrganization

ITF Discussion:

ITF Chair, Joel Garcia called for questions or comments. David C. Taylor requested confirmation that the effective dating piece of the background indicators would be captured as the student progresses through the year. Jamie Muffoletto confirmed that is correct.

Kim Lyons asked how to tell the difference between the Texas-specific entities and data elements and the Ed-Fi entities and data elements. Terri Hanson added that “TX” would be added to the Texas-specific entity and data element names.

Kim asked how districts will report data transactionally that is not stored in the Student Information System (SIS), such as data from third party software systems. Terri replied that districts might need to update their SIS to include any new or existing required data elements. Terri added that the “Landing Zone” can take data from multiple sources. Leanne Simons said that the ODS presentation from the April 13, 2021 ITF meeting includes resources and links for vendors.

Sandra Kratz asked whether the ODS 3.x transition is for PEIMS only, or does it also include the Core Collections in TSDS. Leanne confirmed the transition is for all PEIMS and TSDS Collections. Sandra asked if districts will still be able to use the bulk upload process once the ODS 3.x transition is completed. Leanne stated that once the ODS 3.x transition is completed, there will no longer be any bulk loading of data available.

Georgia Kalligeris asked if the data collections will still have submission due dates and snapshot dates. Leanne confirmed that there is still a need for submission due dates and snapshot dates. Terri clarified that the process to promote the data is not changing. Users will still be required to promote the data into the respective data marts. The user controls when data is promoted to the data marts. The transactional data flows to the ODS automatically but is NOT automatically promoted to the data marts.

Elisa Sanchez requested clarification on the effective date tracking. Should the begin and end dates come from the SIS, or be generated by TEA when the transaction happens. Leanne stated the effective dates would come from the SIS.

David McKamie suggested TEA provide information about the ODS 3.x transition to superintendents. David suggested that TEA provide sample questions to ask their vendors to ensure the vendor is prepared for the conversion. Terri informed the committee that TEA would be sending a To The Administrator Addressed (TAA) correspondence to provide information about the conversion.

ITF Chair, Joel Garcia, read a question from the chat log asking if the API ODS resides on an LEA's local server or a system outside the local network. Leanne stated that TEA is still working through some of the technical details and would get clarification.

ITF Chair, Joel Garcia called for any additional comments or concerns. Hearing none, Joel requested a motion.

ITF Action:

Georgia Kalligeris made a motion to approve the proposal.
Traci Pesina seconded the motion.

Vote: Passed.

3. ODS 3.x Enrollment Domain and Extension Action Item

The Texas Education Agency (TEA) is upgrading the Texas Student Data System (TSDS) Operational Data Store (ODS) to Ed-Fi version 3.x. This will be a phased upgrade with pilot 1 beginning in the 2021-2022 school year. The upgrade will be completed in the 2023-2024 school year. The updated standards will include data elements already legislatively approved for collection in addition to data elements that must be collected to align with the new Ed-Fi 3.x version.

This document presents the data in the Enrollment Domain of the Ed-Fi Data Standards reported to TSDS. For the first phase of the Enrollment Domain and Enrollment Domain Extension, TEA will collect entry and withdrawal data, but not data necessary to report prior

year student leaver information. In order for TEA to fully align with the Ed-Fi standard, student enrollment data must be reported via the ODS as the Enrollment Domain is closely associated with the Attendance Domain.

The Enrollment Domain will be used to populate the Enrollment Tracking application in the eScholar Unique ID system. LEAs will not need to report the enrollments and withdrawals via Enrollment Tracking since the data will be populated from the new Ed-Fi ODS.

The majority of the data elements are already being reported to TSDS using Complex Types in Interchange files. Some new data elements are needed to support and align fully with the Ed-Fi standard.

To create this document, TEA has reviewed Ed-Fi Data Standards version 3.2.0-c. The process of comparing these results to the recent and future releases has recently begun and may result in revisions.

Presentation:

Jamie Muffoletto presented the proposal, which includes:

1. Transition from collecting student entry and withdrawal data with the current TSDS Interchanges and Complex Types to using Ed-Fi Domains.
 - a. Enrollment Domain
 - i. New Data Elements
 - b. Enrollment Domain Extension.
 - i. New Data Elements
2. Transition from using code tables to using descriptor tables.
 - a. EntryType
 - b. GradeLevel
 - c. ExitWithdrawType
 - d. ResponsibilityDescriptor
 - e. ADAEligibility

The following entities are referenced in the Enrollment Domain:

1. EducationOrganization
2. LocalEducationAgency
3. School
4. Student

ITF Discussion:

ITF Chair, Joel Garcia called for questions or comments. Keitha Ivey asked if LEAs would use current TSDS code values under the new ODS 3.x structure. Leanne Simons said TEA is currently working through the details to determine the best way to implement the code values.

Kim Lyons asked how TEA will distinguish in the data standards between the data that will only be loaded into the LEA's ODS and which data will be loaded into the LEA's ODS and

moved into the "Transition Zone." Leanne replied that TEA is still working on how the information will be displayed within the data standards.

Kim also asked if the ODS 3.x will require reporting the actual code as in the PEIMS submissions or if it requires the string, like TSDS collections. Leanne Simons replied that TEA is working with the vendor, Instructure, to finalize those details.

ITF Chair, Joel Garcia called for any additional questions or comments. Hearing none, Joel requested a motion.

ITF Action:

Dianne Borreson made a motion to approve the proposal.
Roshunda Roberts-Jackson seconded the motion.

Vote: Passed.

4. ODS 3.x School Calendar Domain Action Item

The Texas Education Agency (TEA) is upgrading the Texas Student Data System (TSDS) Operational Data Store (ODS) to Ed-Fi version 3.x. This will be a phased upgrade with pilot 1 beginning in the 2021-2022 school year. The upgrade will be completed in the 2023-2024 school year. The updated standards will include data elements already legislatively approved for collection in addition to data elements that must be collected to align with the new Ed-Fi 3.x version.

This document presents the data in the SchoolCalendar Domain and the SchoolCalendar Domain Extension of the Ed-Fi Data Standards reported to TSDS.

The majority of the data elements are already being reported to TSDS using Complex Types in Interchange files. Some new data elements are needed to support and align fully with the Ed-Fi standard.

To create this document, TEA has reviewed Ed-Fi Data Standards version 3.2.0-c. The process of comparing these results to the recent and future releases has recently begun and may result in revisions.

Presentation:

Jamie Muffoletto presented the proposal, which includes:

1. Transition from collecting school calendar data with the current TSDS Interchanges and Complex Types to using Ed-Fi Domains.
 - a. SchoolCalendar Domain
 - b. SchoolCalendar Domain Extension.
2. Transition from using code tables to using descriptor tables.
 - a. CalendarType
 - b. CalendarEvent
 - c. TX-ReportingPeriod
 - d. TX-CalendarWaiverEventType

The following entities are referenced in the SchoolCalendar Domain:

1. Student
2. EducationOrganization
3. StudentSchoolAssociation
4. School

ITF Discussion:

ITF Chair, Joel Garcia called for any questions or comments. Sandra Kratz asked if LEAs will need to report GradeLevel for Calendar data. Jamie clarified that TEA would not collect GradeLevel for the Calendar data and that the proposal indicated the data element as Not Collected.

ITF Chair, Joel Garcia called for any additional questions or comments. Hearing none, Joel requested a motion.

ITF Action:

Traci Pesina made a motion to approve.
Roshunda Roberts-Jackson made seconded the motion.
Vote: Passed.

Adjournment

ITF Chair, Joel Garcia called for any additional questions or comments. Hearing none, Joel requested a motion to adjourn.

David McKamie made a motion to adjourn.
Dianne Borreson seconded the motion.
Vote: Passed.

The meeting was adjourned at 11:24 a.m.