



**Texas Education Agency (TEA)
Information Task Force (ITF)
June 3, 2021**

Zoom
10:00 a.m. – 2:00 p.m.

Meeting Minutes

Call Meeting to Order

Joel Garcia, ITF Chair

ITF Chair Joel Garcia called the ITF meeting to order at 10:00 a.m.

Roll call of the ITF members was taken by Jamie Muffoletto.

ITF Members Present:

Joel Garcia, David Taylor, David McKamie, Keith Ivey, D'Lynne Johnson, Roshunda Roberts-Jackson, David Marx, Linda Roska, John Newcom, Traci Pesina, Justin Jons

ITF Alternate Members Present:

Linda Raney, Dana Braun, Brent Lacy, Debby Wilburn, Sandra Kratz, Kim Lyons, Nina Taylor, Tamara Kavanagh, Christine Barnes, Elisa Sanchez, Brent Lacy

TEA Staff Present:

Terri Hanson (ITS), Leanne Simons (ITS), Jamie Muffoletto (ITS), Kathy Adaky (ITS), Scott Johnson (ITS), Jeanine Helms (ITS), Leticia Ollervidez (ITS), John Reese (ITS), Candice DeSantis (ITS), Ed Linden (ITS), Rhonda Williams (ITS), Deborah DeBerry (IT-Training), David Butler (IT-Training), Shabana Momin (IT-Training)

Approve Meeting Minutes from May 18, 2021 ITF Meetings Action Item

ITF Chair, Joel Garcia, called for a motion to approve the meeting minutes from the May 18, 2021, ITF meeting.

D'Lynne Johnson made a motion to approve the minutes.

Traci Pesina seconded the motion.

Vote: Passed.

1. 2020-2021 Summer School for English Learners Reporting During 2021-2022 Extended Year Action Item

On September 15, 2020, the ITF Committee approved the proposal titled, “2019-2020 Summer School for English Learners Reporting During 2020-2021 Extended Year.” Due to COVID-19, Local Education Agencies (LEAs) were given the flexibility to extend the 2019-2020 bilingual education and English as a second language (ESL) summer school requirements for the English learners (ELs) entering kindergarten and grade 1 (Texas Education Code Sec. 29.060; Texas Administrative Code §89.1250) into the 2020-2021 school year.

On April 8, 2021, To The Administrator Addressed (TAA) Correspondence was sent with the following options to meet the EL summer school program requirements for the 2020-2021 school year:

- Complete the required 120 hours of instruction for EL summer school prior to the beginning of the 2021-2022 school year.
- Schedule the required 120 hours of instruction for EL summer school to begin in the summer of 2021, and complete any remaining hours (supplemental to the regular school day) throughout the 2021-2022 school year: or
- Schedule the required 120 hours of instruction (supplemental to the regular school year) during the 2021-2022 school year.

A new data element, PRIOR-YEAR-BILINGUAL/ESL-SUMMER-SCHOOL-INDICATOR-CODE (E1708), was added to the Texas Education Data Standards (TEDS) for the 2020-2021 school year *only*. The new data element will allow LEAs to report EL summer school participation from the 2019-2020 school year in the 2020-2021 PEIMS Extended Year submission due to TEA on August 26, 2021.

The data element was only identified for the 2020-2021 school year and removed from TEDS in the 2022.0.0 Preliminary publication.

TEA is proposing to add back the PRIOR-YEAR-BILINGUAL/ESL-SUMMER-SCHOOL-INDICATOR-CODE (E1708) data element for the 2021-2022 school year. This will allow an LEA completing the EL summer school program through one of the approved options to report the participation data in the 2021-2022 PEIMS Extended Year Submission due to TEA on August 25, 2022.

Presentation:

Jamie Muffoletto presented the proposal which includes:

1. Add the PRIOR-YEAR-BILINGUAL/ESL-SUMMER-SCHOOL-INDICATOR-CODE (E1708) data element to the StudentProgramExtension complex type reported in the PEIMS Extended Year submission.
 - a. Update the data element definition for PRIOR-YEAR-BILINGUAL/ESL-SUMMER-SCHOOL-INDICATOR-CODE (E1708)
2. Update existing TSDS reports to reflect the changes in this proposal.
3. Add, update, and remove associated data validation rules to reflect the changes in this proposal.

ITF Discussion:

Traci Pesina stated LEAs are confused about what to report in the PEIMS Extended Year submission for English learner summer school and asked if TEA could provide clarification.

Jamie Muffoletto provided the following information:

During the 2020-2021 PEIMS Extended Year submission, due to TEA in August 2021, LEAs will report the following:

1. 2019-2020 English learner summer school participation that extended to the 2020-2021 school year using PRIOR-YEAR-BILINGUAL/ESL-SUMMER-SCHOOL-INDICATOR-CODE (E1708).
2. 2020-2021 English learner summer school participation started and completed before the 2021-2022 school year using BILINGUAL/ESL-SUMMER-SCHOOL-INDICATOR-CODE (E1028).

David Taylor asked if a student could be reported with two indicator codes during PEIMS Extended Year. Jamie confirmed that a student could be reporting using E1708 and E1028.

ITF Chair, Joel Garcia, called for any additional questions or comments. Hearing none, he requested a motion.

ITF Action:

D'Lynne Johnson made a motion to approve the proposal.

David Taylor seconded the motion.

Vote: Passed.

2. 2021-2022 Adding DYSLEXIA-RISK-CODE to the Texas Records**Exchange (TREx) Action Item**

Texas public schools can screen or test enrolled students for dyslexia and related disorders under a program approved by the State Board of Education. The program must include screening for each kindergarten and first grade student at the end of the school year. The DYSLEXIA-RISK-CODE (E1644) provides the screening results for dyslexia and related disorders in the PEIMS Summer Submission; however, the Texas Records Exchange (TREx) does not capture the results as part of the student record for transmission purposes.

TEA proposes adding DYSLEXIA-RISK-CODE (TE141) and corresponding code table, DYSLEXIA-RISK-CODE (TC24), to support the transmission of screening results in TREx.

Presentation:

Leticia Ollervidez presented the proposal which includes:

1. Add new data element DYSLEXIA-RISK-CODE (TE141)
2. Add new code table DYSLEXIA-RISK-CODE (TC24)
 - a. 01 – Screened and determined to be not at risk for dyslexia or related disorders
 - b. 02 – Screened and determined to be at risk for dyslexia or related disorders

- c. 03 – Not screened for dyslexia or related disorders

ITF Discussion:

ITF Chair, Joel Garcia, called for questions or comments. Hearing none, he requested a motion.

ITF Action:

Roshunda Roberts-Jackson made a motion to approve the proposal.

Traci Pesina seconded the motion.

Vote: Passed.

3. ODS 3.x Alternative and Supplemental Services Extension Domain

Action Item

The Texas Education Agency (TEA) is upgrading the Texas Student Data System (TSDS) Operational Data Store (ODS) to Ed-Fi version 3.x. This will be a phased upgrade with pilot 1 beginning in the 2021-2022 school year. The upgrade will be completed in the 2023-2024 school year. The updated standards will include data elements already legislatively approved for collection in addition to data elements that must be collected to align with the new Ed-Fi 3.x version.

The Ed-Fi Data Standards is the set of rules for collecting, managing, and organizing educational data that allows multiple systems to share their information in a seamless, actionable way.

One of the 16 Ed-Fi data Domains is Alternative and Supplemental Services Domain. TEA will be extending the domain as the Alternative and Supplemental Services Extension Domain. The base Ed-Fi Domain contains:

- The GeneralStudentProgramAssociation entity represents the basic relationship between students and programs.
- The Program entity represents any program designed to work in conjunction with, or as a supplement to, the main academic program. Programs may provide instruction, training, services, or benefits through federal, state, or local agencies. Programs may also include organized extracurricular activities for students.
- The StaffProgramAssociation entity indicates the Staff associated with a program.
- The StudentCTEProgramAssociation entity represents the career and technical education (CTE) program that a student participates in. The ass extension of the StudentProgramAssociation particular for CTE programs.
- The StudentHomelessProgramAssociation entity represents the McKinney-Vento Homeless Program program(s) that a student participates in or from which the Student receives services.
- The StudentLanguageInstructionProgramAssociation entity represents the Title III Language Instruction for Limited English Proficient and Immigrant Students program(s) that a student participates in or from which the Student receives services.

- The StudentMigrantEducationProgramAssociation entity represents the migrant education program(s) that a student participates in or receives services from. The association is an extension of the StudentProgramAssociation with added elements particular to migrant education programs.
- The StudentNeglectedOrDelinquentProgramAssociation entity represents the Title I Part D Neglected or Delinquent program(s) that a student participates in or from which the Student receives services.
- The StudentProgramAssociation entity represents the Program(s) that a student participates in or is served by.
- The StudentProgramAttendanceEvent entity represents the recording of whether a student is in attendance to receive or participate in program services.
- The StudentSchoolFoodServiceProgramAssociation entity represents the school food services program(s), such as the Free or Reduced Lunch Program, that a student participates in or from which the Student receives services.
- The StudentSpecialEducationProgramAssociation entity represents the special education program(s) that a student participates in or receives services from. The association is an extension of the StudentProgramAssociation particular for special education programs.
- The StudentTitleIPartAProgramAssociation entity represents the Title I Part A program(s) that a student participates in or from which the Student receives services. The association is an extension of the StudentProgramAssociation particular for Title I Part A programs.

This document presents the data in the Alternative and Supplemental Services Extension of the Ed-Fi Data Standards reported to TSDS.

Presentation:

Jamie Muffoletto presented the proposal which includes:

1. Transition from collecting program data w Interchanges and Complex Types to using Ed-Fi Domains.
 - a. Alternative and Supplemental Services Extension
 - i. New Data Elements
2. Transition from using code tables to using descriptor tables.
 - a. Add *ProgramType* descriptor table based upon code table PROGRAM-TYPE (DC096).
 - b. Add *CTEProgramService* descriptor table based upon code tables SGL-PARENT-PREG-TEEN-CODE (C064).
 - c. Add *TitleIPartAParticipant* descriptor table based upon code table ELIGIBILITY-PARTICIPATION-CODE (C122).
 - d. Add *SpecialEducationSetting* descriptor table based upon code table TX-INSTRUCTIONAL-SETTING-CODE (C035)
 - e. Add *TXChildCountFunding* descriptor table based upon code table CHILD-COUNT-FUNDING-TYPE-CODE (C066).
 - f. Add *TXPPCDServiceLocationIndicator* descriptor table based upon code table PPCD-SERVICE-LOCATION-CODE (C184).

- g. Add *TXPreferredHomeCommunicationMethod* descriptor table based upon code table PREFERRED-HOME-COMMUNICATION-CODE (DC155).
- h. Add *Disability* descriptor table based upon code tables DISABILITY-TYPE (DC142) and DISABILITY-CODE (C053).
- i. Add *SpecialEducationProgramService* descriptor table based upon various PEIMS code tables.
- j. Add *TXLangAcqServicesProvided* descriptor table based upon code table LANG-ACQ-SERVICES-PROVIDED-CODE (DC156).
- k. Add *TXFrequencyOfServices* descriptor table based upon code table FREQUENCY-OF-SERVICES-CODE (DC157).
- l. Add *TXHoursSpentReceivingServices* descriptor table based upon code table HOURS-SPENT-SERVICES-CODE (DC158).
- m. Add *TXHearingAmplificationType* descriptor table based upon code table HEARING-AMPLIFICATION-CODE (DC159).
- n. Add *TXHearingAmplificationAccess* descriptor table based upon code table PERIOD-OF-TIME-ACCESS-CODE (DC160).
- o. Add *TXHearingAmplifAvgDailyUse* descriptor table based upon code table AVERAGE-TIME-CODE (DC161).
- p. Add *TXToolOrAssessmentUsed* descriptor table based upon code table TOOL-ASSESSMENT-CODE (DC162).
- q. Add *TXAssessmentResultsObtained* descriptor table based upon code table ASSESSMENT-RESULTS-OBTAINED-CODE (DC163).
- r. Add *TXParentalPermission* de code table PARENTAL-PERMISSION-CODE (C093).
- s. Add *LanguageInstructionProgramService* descriptor table based up code tables AL-PROGRAM-TYPE-CODE (C175) and ESL-PROGRAM-TYPE-CODE (C176).

ITF Discussion:

John Newcom asked how LEAs will know what descriptors to use for a data element that will only be loaded into the “landing zone” if TEA does not provide a descriptor table to use. Jamie Muffoletto replied that TEA is still determining how the “landing zone” will function for an LEA and will share the information once known.

Leanne Simons added that different states had implemented the “landing zone” differently. TEA is working closely with Ed-Fi and Instructure to determine how TEA will implement.

ITF Chair, Joel Garcia, called for any additional questions or comments. Hearing none, he requested a motion.

ITF Action:

D'Lynne Johnson made a motion to approve the proposal.

Roshunda Roberts-Jackson seconded the motion.

Vote: Passed.

4. ODS 3.x Discipline Extension Domain Action Item

The Texas Education Agency (TEA) is upgrading the Texas Student Data System (TSDS) Operational Data Store (ODS) to Ed-Fi version 3.x. This will be a phased upgrade with pilot 1 beginning in the 2021-2022 school year. The upgrade will be completed in the 2023-2024 school year. The updated standards will include data elements already legislatively approved for collection in addition to data elements that must be collected to align with the new Ed-Fi 3.x version.

One of the 16 Ed-Fi data Domains is Discipline Extension Domain. This Domain contains:

- A DisciplineIncident entity, which represents the actions or behaviors that constitute an “offense” in violation of laws, rules, policies, or norms of behavior. This entity is associated with the school where the incident occurred.
- A StudentDisciplineIncidentAssociation entity, which links students to DisciplineIncident entities and indicates their role in that incident.
- A StaffDisciplineIncidentAssociation entity, which links staff members to DisciplineIncident entities and indicates their role in that incident.
- A DisciplineAction entity, which represents the punitive or other action taken against a student or students.

This document presents the data in the Discipline Extension Domain of the Ed-Fi Data Standards reported to TSDS.

Presentation:

Jamie Muffoletto presented the proposal which includes:

1. Transition from collecting student TSDS Interchanges and Complex Types to using Ed-Fi Domains.
 - a. Discipline Extension Domain
 - i. New Data Elements
2. Transition from using code tables to using descriptor tables.
 - a. Add *IncidentLocation* descriptor table based upon code table BEHAVIOR- LOCATION-CODE (C190).
 - b. Add *TXDisciplinaryActionReasonCode* descriptor table based upon code table DISCIPLINARY-ACTION-REASON-CODE (C165).
 - c. Add *Discipline* descriptor table based upon code table DISCIPLINARY-ACTION- CODE (C164).
 - d. Add *DisciplineActionLengthDifferenceReason* descriptor table based upon code table DISCIPLINARY-LENGTH-DIFFERENCE-REASON-CODE (C166).

ITF Discussion:

ITF Chair, Joel Garcia, called for questions or comments. Hearing none, he requested a motion.

ITF Action:

Roshunda Roberts-Jackson made a motion to approve the proposal.

D'Lynne Johnson seconded the motion.

Vote: Passed.

5. ODS 3.x Restraint Event Extension Domain Action

Item

The Texas Education Agency (TEA) is upgrading the Texas Student Data System (TSDS) Operational Data Store (ODS) to Ed-Fi version 3.x. This will be a phased upgrade with pilot 1 beginning in the 2021-2022 school year. The upgrade will be completed in the 2023-2024 school year. The updated standards will include data elements already legislatively approved collection in addition to data elements that must be collected to align with the new Ed-Fi 3.x version.

A Restraint Event Extension domain entity represents the physical or mechanical restraint data for:

1. the restraints of **all** students that are administered by LEA/school district police officers and school resource officers (SROs) working with a LEA under a local memorandum of understanding (MOU), and
2. the restraints of special education students that are administered by LEA employees and volunteers where a special education student was restrained due to imminent serious physical harm to themselves or others, imminent serious property destruction, or a imminent serious physical harm to themselves or others and imminent serious property destruction.

This document presents the data in the Restraint Event Extension domain entity of the Ed-Fi Data Standards reported to TSDS.

Presentation:

Jamie Muffoletto presented the proposal which includes:

1. Transition from collecting restrain DS Interchanges and Complex Types to using an Ed-Fi domain entity.
 - a. Restraint Event Extension domain entity
2. Transition from using code tables to using descriptor tables.
 - a. Add *RestraintEventReason* descriptor table based upon code table RESTRAINT-REASON-CODE (C173).
 - b. Add *RestraintStaffType* descriptor table based upon code table RESTRAINT-STAFF-TYPE-CODE (C194).

Please note: The Restraint Event Extension domain entity is not referenced by any other Ed-Fi domains. TEA is currently working with Ed-Fi to determine how other states have implemented this domain entity.

ITF Discussion:

Kim Lyons asked TEA to clarify the statement about the Restraint Event domain not being referenced in any of the 16 Ed-Fi domains.

Jamie Muffoletto replied that information for all the restraint event domain entity data elements is provided in the Ed-Fi data dictionary available to the public. Ed-Fi does not have the restraint event domain entity referenced in any of the 16 Ed-Fi domains. Leanne Simons added that other states collect restraint data. Ed-Fi is providing information on how the other states implemented this domain entity.

ITF Chair, Joel Garcia, called for any additional questions or comments. Hearing none, he requested a motion.

ITF Action:

D'Lynne Johnson made a motion to approve the proposal.

Roshunda Roberts-Jackson seconded the motion.

Vote: Passed.

Other Business

Discussion Item

Leanne Simons stated that TEA has three additional extension domains to review with the ITF committee - Teaching and Learning, Student Academic Record, and Finance. The Finance Extension Domain could wait until the meeting scheduled for July 13, 2021. TEA proposes an ITF meeting on June 10, 2021, at 1:00 p.m. Leanne asked for any concerns with the proposed date and time. Leanne added that having a meeting on June 10, 2021, would allow TEA to bring all proposals to the PCPEI meeting scheduled for Monday, June 14, 2021, at 2:00 p.m.

Committee members Kim Lyons, Elisa Sanchez, Keitha Ivey, and John Newcom responded that they could not attend, but their alternate would attend.

Leanne informed members that the distribution of materials for the June 10, 2021 meeting should be no later than Tuesday, June 8, 2021.

Leanne added that the ITF meetings scheduled for July 13, 2021, and July 20, 2021, are for legislative changes. TEA received a list of bills sent for governor approval and will review for TSDS impact.

ITF Chair, Joel Garcia, stated the next scheduled ITF meeting would be held June 10, 2021, at 1:00 p.m.

Upcoming ITF Meetings:

July 13, 2021

July 20, 2021

Adjournment

ITF Chair, Joel Garcia, called for additional questions or comments. Hearing none, he requested a motion to adjourn.

Roshunda Roberts-Jackson made a motion to adjourn.

David Taylor seconded the motion.

Vote: Passed.

The meeting was adjourned at 11:10 a.m.