

Texas Education Agency (TEA)
Policy Committee on Public Education Information
September 29, 2020

Zoom
10:00 a.m. – 2:00 p.m.
Meeting Minutes

Call the Meeting to Order

Andrew Kim, PCPEI Chair

PCPEI Chair, Andrew Kim, called the meeting to order at 10:00 am
Roll call of the PCPEI members was taken by Stephanie Sharp.

PCPEI Members Present:

Andrew Kim, Paul Clore, David McKamie, Mary Beth Matula, Patti Blue, Evelyn Jenkins, Jennifer Carver, Carolyn Counce, Marcos Zorola, Priscilla Canales, Danny Lovett, Cody Newcomb, Amanda Manca, Damon Jackson, Mary Morgan, Stephanie Smelley, Eric Combs, Casey Neal

TEA Staff Present:

Jamie Muffoletto (ITS-BMD), Terri Hanson (ITS-BMD), Leanne Simons (ITS-BMD),
Stephanie Sharp (ITS-BMD), Leticia Ollervidez (ITS-BMD), Jeanine Helms (ITS-BMD),
Scott Johnson (ITS-BMD)

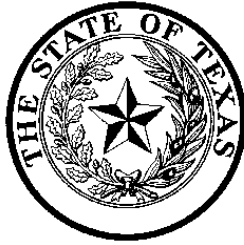
Approve Meeting Minutes from July 13, 2020 PCPEI Meeting Action Item

PCPEI Chair, Andrew Kim, called for a motion to approve the meeting minutes from the July 13, 2020 PCPEI meeting.

Cody Newcomb made a motion to approve the minutes.

Damon Jackson seconded the motion.

Vote: Passed



**Texas Education Agency (TEA)
Information Task Force (ITF) Report to the
Policy Committee on Public Education Information (PCPEI)
For the September 1, 2020 and September 15, 2020 Meetings**

Part A: September 01, 2020

1. Addition of Fund Code 277 (Coronavirus Relief Fund) Action Item

Leticia Ollervidez presented the Addition of Fund Code 277 (Coronavirus Relief Fund) proposal.

The 116th United States (U.S.) Congress passed the Coronavirus Aid, Relief, and Economic Security (CARES) Act (HR748) to address the economic fallout of the 2020 coronavirus pandemic in the United States (U.S.). This act included a stimulus package to battle the harmful effects of the Coronavirus Disease 2019 (COVID-19). The package allotted funds to the Education Stabilization Fund through the CARES Act for Elementary and Secondary School Emergency Relief Fund (ESSERF) which can be used by states, school districts and institutions of higher education for costs related to the coronavirus.

The TEA Financial Accountability Division has requested an additional FUND-CODE for 2020-2021 PEIMS reporting to account for federal stimulus Coronavirus Relief Funds (CRFs) granted to local education agencies (LEAs) through the CARES Act for necessary expenditures incurred due to public health emergency with respect to COVID-19 and to reimburse LEAs for expenses related to COVID-19 that were incurred dating back to March 1, 2020. The TAA letter will be released at a later date.

TEA is proposing to add the new code 277 to FUND-CODE(C145) to identify the fund for:

- the 2020-2021 payroll data submission, captured in PEIMS Fall Submission and,
- the 2020-2021 actual financial data will use this new fund code when it is reported in the 2021-2022 PEIMS MidYear Submission.

The new 277 CRF fund code will be added to provide the ability to identify the federal stimulus funds that support an LEA's ability to operate and instruct its students during the COVID-19 pandemic.

In addition, the translation for fund code 266 is being modified for clarity and distinction from the new fund code 277.

The proposal includes the following:

1. Add new code to FUND-CODE Table (C145).

- a. Code 277 – Coronavirus Relief Fund (CRF) of the CARES Act This code is used to account for federal stimulus Coronavirus Relief Funds granted to LEAs through the CARES Act for necessary expenditures incurred due to public health emergency with respect to COVID-19

and to reimburse LEAs for expenses related to COVID-19 that were incurred dating back to March 1, 2020. (CFDA 21.019)

2. Update Fund Code 266 translation.
3. Update existing TSDS reports to reflect the changes in this proposal.
4. Update associated data validation rules to reflect the changes in this proposal.

ITF Discussion:

ITF Vice Chair, David McKamie, called for questions or comments.

David McKamie requested clarification between Fund Code 266, which was modified with the Coronavirus Aid, Relief, and Economic Security (CARES) Act (HR748) in the June 3, 2020 emailed ITF items, and this new code 277. David Marx replied that Code 266 was added for the Elementary and Secondary School Emergency Relief Fund (ESSERF). Fund Code 277 is to track funds granted to local education agencies (LEAs) through the CARES Act for necessary expenditures incurred due to a public health emergency with respect to COVID-19 and to reimburse LEAs for expenses related to COVID-19 that were incurred dating back to March 1, 2020. Both fund codes have separate Catalog of Federal Domestic Assistance (CFDA) Numbers which means they have slightly different uses and TEA needs to be able to track both fund codes.

ITF Vice Chair, David McKamie, called for any additional questions or discussion about this proposal. Hearing none, he called for a motion.

ITF Action:

Traci Pesina made a motion to approve the proposal.

Jennifer Carver seconded the motion.

Vote: Passed

PCPEI Discussion:

PCPEI Chair, Andrew Kim, called for questions or comments. Andrew wanted to clarify if LEAs would need to go back and “t” out those expenditure items such as supplies and related items that were coded as 266 using ESSER Funds. Andrew wanted further clarification if LEAs need to have budget managers go back and recode expenditures to this new code 277. The data governance team will get an answer from David Marx in the Financial Management division and provide it via email and publish in the Texas Education Data Standards, as needed.

Andrew Kim, called for additional questions, suggestions, or concerns. Hearing none, he requested a motion.

PCPEI Action:

Paul Clore made a motion.

Cody Newcomb seconded the motion.

Vote: Passed

Follow-up Addition of Fund 277 (Coronavirus Relief Fund)

During the meeting on September 29, 2020, PCPEI Chair, Andrew Kim asked for clarification on expenditures such as supplies and related items that were coded as 266 using ESSER Funds. On October 6, 2020, David Marx, Director Financial Compliance stated the following via email: *Districts cannot use fund 277 in 19-20 fiscal year. The expenditures they plan on using for this fund should be tracked using a local option code (in fund 199) or a local designated fund code. Fund 266 should not be used for these expenditures because they cannot get reimbursed twice for the same expenditures. The district should leave the expenditures out of 266 and use a local option code to track the expenditures.*

2. Early Childhood Data Systems PK Submission Due Date Change Action Item

Stephanie Sharp presented the Early Childhood Data Systems PK Submission Due Date Change proposal.

Due to the timing of the PEIMS Summer Submission and the Early Childhood Data System (ECDS) Prekindergarten (PK) Submission, it was requested that beginning with the 2020-2021 school year, the ECDS PK Submission due date be moved to a different week to address the overlapping due dates for the respective collections. The ECDS PK submission due date has changed over the years. In the 2017-2018 and 2018-2019 school years, the ECDS PK submission was due the third week in July. For the 2019-2020 school year, the due date was changed to the third week in June because LEA and ESC staff were more available during the month of June.

The Texas Education Agency (TEA) is proposing to move the 2020-2021 ECDS PK Submission due date to the fourth week of June (June 24, 2021) rather than the third week of June (June 17, 2021).

The proposal includes the following:

1. Change ECDS PK Submission Due Date
 - a. Change due date to June 24, 2021

ITF Discussion:

ITF Vice Chair, David McKamie, called for questions or comments.

Keitha Ivey asked what other TSDS submissions or core collections are due the week of June 24, 2021. Leanne Simons confirmed that PEIMS Summer submission is due June 17, 2021. Stephanie Sharp added that the new Special Education Language Acquisition (SELA) collection is due June 24, 2021.

David McKamie asked the committee, what impact this change may have on their district.

Joel Garcia (Pharr-San Juan-Alamo ISD) believes this will be good for the districts. Based on his working experience with PEIMS data and performance issues, Joel thinks this will benefit districts and reduce the need to compete with other school districts to get the data in on time.

ITF Vice Chair, David McKamie, called for additional questions or comments. Hearing none, he requested a motion.

ITF Action:

Brenda Padalecki made a motion to approve the proposal.

Linda Rainey seconded the motion.

Vote: Passed

PCPEI Discussion:

Andrew Kim, called for questions or comments. Paul Clore inquired if the necessary support staff would continue to be on contract to review any assessment related issues that may come up while submitting. David McKamie, Mary Beth Matula, and Cody Newcomb agreed that from a school district perspective, the necessary staff should be working in the district and if not, they could still promote the data early. Evelyn Jenkins voiced concern that with a later due date, contacting a teacher, if needed, becomes increasingly difficult. Terri Hanson confirmed that the due date is the deadline, but districts can submit/promote data prior to the due date.

Leanne Simons added that when discussions began, one of the dates suggested was the first week in July. Upon review, it was determined that a number of LEAs and ESCs are closed that week. The due date of June 24, 2020 also aligns with the new Special Education Language Acquisition Collection (SELA).

David stated that some ITF members who are also PEIMS Coordinators, saw the date change as a positive.

Andrew Kim, called for additional questions or comments. Hearing none, he requested a motion.

PCPEI Action:

Damon Jackson made a motion.

Danny Lovett seconded the motion.

Vote: Passed

3. IBC Date Validation and Fee Guidance Discussion Item

Jeanine Helms presented the IBC Date Validation and Fee Guidance proposal.

Under House Bill 3 (HB 3), local education agencies (LEAs) are entitled to a reimbursement to help defray the cost of industry certification exams. Each LEA cannot receive more than one reimbursement per student and a student may not receive more than one subsidy. Funds to reimburse LEAs that pay for an industry certification for a student will be provided by the Texas Education Agency (TEA) to LEAs as authorized under HB 3.

For the 2019-2020 TSDS PEIMS Collection, student post-secondary industry certification and licensure information was collected in the Fall and Summer Submissions. The 2019-2020 PEIMS Fall

Submission was an opportunity for LEAs to catch up on reporting industry-based certifications earned by students in prior school years that had not yet been reported to TEA in order to provide additional information for the College, Career, and Military Readiness components of the academic accountability system.

Industry certification data will continue to be collected in the 2020-2021 PEIMS Fall and Summer Submissions. The certifications reported must be in the date ranges specified:

- certifications earned between June 1, 2020 and August 31, 2020 are reported in the 2020-2021 PEIMS Fall Submission,
- certifications earned between September 1, 2020 and May 31, 2021 are reported in the 2020-2021 PEIMS Summer Submission.

In order to determine the amount of subsidy to which an LEA is entitled, the TSDS data collection was expanded to include the certification exam fee in IBC-EXAM-FEE-AMOUNT and the vendor/organization who administered the exam in IBC-VENDOR-CODE.

Although all certifications should be reported to inform accountability ratings, LEAs should only report a cost for the certification for which they wish to be reimbursed. TEA will reimburse the first reported certification for a student that is reported in PEIMS with an associated cost greater than \$0 and up to \$700.

If an LEA reports more than one IBC-EXAM-FEE-AMOUNT for a student, the first certification earned with an amount greater than \$0 will be reimbursed. If there is more than one certification earned on the same day that is reported with an amount greater than \$0, the higher amount will be reimbursed.

If multiple LEAs report an IBC-EXAM-FEE-AMOUNT for a student, the first LEA will be considered for reimbursement (the LEA that the student was enrolled in at the time the certification was earned and the LEA paid for).

To better meet the program area needs, guidance on reporting certifications and corresponding exam fees has been updated in 2020-2021 TEDS. In addition, new data validation rules are being added to ensure certifications are reported in the appropriate PEIMS collection.

The proposal includes the following:

1. For the StudentExtension complex type, revise and add additional Data Element Reporting Requirements guidance regarding:
 - a. Date ranges of earning IBCs and when to report them in PEIMS
 - b. Exam fees and choosing which fee to report for reimbursement.
2. Add data validation rules to manage the timing of reporting certifications.

ITF Discussion:

ITF Vice Chair, David McKamie, called for questions or comments.

David McKamie asked who the target audience is. How is the information to be reported and what channels will it be distributed? Jeanine Helms explained that it varies by district on which staff is responsible.

Leanne Simons added that the original ITF proposal presented in January had some different guidance. Through the ESC and Vendor training, TEA received questions regarding the guidance and worked with the program area to identify and clarify the guidance.

Pablo Martinez asked if all exams are to be reported or only the highest cost of an IBC exam and whether districts will only be reimbursed for the highest cost of an exam fee reported. Jeanine replied all exams must be reported, but only one should be reported with a “cost” greater than zero.

Terri Hanson added that LEAs must report all other industry certifications to have the certifications included in the College Career Military Readiness (CCMR) accountability rating. An LEA will report a cost greater than zero to receive reimbursement.

Sandra Kratz asked if the vendors must be on the IBC Vendor List and what the process is if they are not included. Jeanine replied that there is an “other” option. Sandra followed up with whether a district would get reimbursed if they used the “other” option. Leanne Simons stated TEA would take this question back to the program area, but she was not aware of any restrictions related to reimbursements if “Other” is reported.

ITF Vice Chair, David McKamie, called for additional questions or comments. Hearing none, he mentioned this was a discussion item only.

ITF Action:

None

PCPEI Discussion:

Andrew Kim, called for questions or comments. Cody Newcomb asked if the IBC date validation and fee guidance would be distributed to secondary school counselors. Jamie Muffoletto confirmed with the Career and Technical Education (CTE) Department that secondary school counselors would receive this information.

Andrew Kim noted that, at the ITF meeting, Leanne Simons would get clarification on the use of the “Other” option for vendor reimbursement. Leanne clarified that if “Other” is selected, the LEA is still eligible for reimbursements. Jamie added the CTE Department is currently reviewing the vendor crosswalk and will provide updates at a later date.

Andrew expressed concern about making sure that each graduate is given their “point” for the CCMR indicator. Andrew also asked that if any PCPEI members have thoughts or concerns after speaking with their high school counselors, College Prep, or CCMR directors, to contact the data governance team. Jamie will invite a CCMR representative to attend the next PCPEI meeting to answer questions and provide any additional guidance.

Andrew Kim, called for additional questions, suggestions, or concerns. Hearing none, he noted this was a discussion item only and no PCPEI action is required.

PCPEI Action:

None

Other Business (September 01, 2020 ITF)**Discussion Item****ODS 3.x Update**

Leanne stated that at the August 4, 2020 ITF meeting, TEA mentioned the ODS 3.x proposals were being prepared. Since that time, TEA has encountered some delays. TEA is still working on a new timeline and will share information as soon as it is available. ITF may start seeing 3.x proposals around October/November timeframe. Currently, there are no ITF meetings scheduled in October, but TEA may add one or two meetings in October.

David McKamie stated the next ITF meeting is September 15, 2020 and was wondering if TEA knew what may be coming up for the next ITF meeting. Jamie Muffoletto stated the team is looking at a proposal for a FAFSA indicator and an indicator for the ESL/Bilingual Summer School extension.

David McKamie opened the floor for discussion on how it is going with the synchronous/asynchronous attendance for districts that have already started school.

Joel Garcia (Pharr-San Juan-Alamo ISD) commented that their district starts school next week. The district has weekly calls with their SIS vendor for the new data elements and configuration. The teachers are now able to update attendance the following day if necessary.

PCPEI Discussion:

Andrew Kim requested TEA provide a 30-second understanding of the Ed-Fi upgrade to the ODS 3.x project.

Leanne Simons stated that TEA currently collects data through an XML format using the Ed-Fi 1.0 version. TEA is proposing an upgrade to the Ed-Fi 3.x version to allow for transactional processing, more timely submissions, and collecting more granular level of data. Additionally, upgrading to the current version of Ed-Fi will help in achieving the vision of the Texas Student Data System (TSDS) becoming a one data collection platform.

Andrew mentioned that his district transitioned to a new Student Information System (SIS) vendor earlier this year and it was painful. Andrew requested that there be a standardization of how to upgrade to the Ed-Fi 3.x.

Marcos Zorola added that Ed-Fi is a standard and is fairly common to most vendors. Leanne stated that the larger vendors have already migrated to Ed-Fi 3.x for other states.

Leanne reported that in terms of the amount and varied data Texas collects, there will still be a need for some state specific extensions. Leanne further added that Ed-Fi 3.x allows for code tables to be expanded and modified upon.

Andrew asked about the timeline. Leanne stated the timeline has been pushed back and TEA is developing an updated one.

Part B: September 15, 2020**1. 2019-2020 Summer School for English Learners Reporting During 2020-2021 Extended Year Action Item**

Jamie Muffoletto presented the Bilingual/ESL Summer School proposal.

Due to COVID-19, Local Education Agencies (LEAs) have been provided with flexibility in fulfilling the 2019-2020 bilingual education and English as a second language (ESL) summer school requirements for the English learners (ELs) entering kindergarten and grade 1 (Texas Education Code Sec. 29.060; Texas Administrative Code §89.1250). Although 120 hours of instruction that are supplemental to the regular school day/year are still required, LEAs may choose to extend the summer school requirement by completing this supplemental program throughout the 2020-2021 school year.

The Governor has allowed for LEAs to adopt a schedule to deliver the EL summer school program by the end of the 2020-2021 school year. Therefore, LEAs that do not complete the EL summer school requirement during the summer may complete the 120 hours of instruction (supplemental to the regular school day) during the 2020-2021 school year. Supplemental to the regular school day may include before or after school hours, weekends, or during any LEA incremental breaks within a year-round schedule.

For LEAs completing the EL summer school program during the 2020-2021 school year, participation data will be reported in the 2020-2021 PEIMS Extended Year Submission. In order to collect this data, the Texas Education Agency (TEA) is proposing the addition of one new data element to be reported during the 2020-2021 PEIMS Extended Year Submission due to TEA on August 26, 2021.

The proposal includes the following:

1. Add new data element to the StudentProgramExtension complex type to be reported in the PEIMS Extended Year Submission.
 - a. Add new data element PRIOR-YEAR-BILINGUAL/ESL-SUMMER-SCHOOL-INDICATOR-CODE (EXXXX).
2. Update existing TSDS reports to reflect the changes in this proposal.
3. Add, update, and remove associated data validation rules to reflect the changes in this proposal.

ITF Discussion:

ITF Vice Chair, David McKamie, called for questions or comments.

David McKamie asked if the information about Bilingual/ESL and reporting of the summer school program participation is known by the Bilingual/ESL program people in the districts. Jamie Muffoletto replied that the program staff had been notified and added that there was a COVID-19 FAQ created by the Bilingual/ESL department published during the summer. Local Education Agencies (LEA) that were unable to complete all required instruction in the summer for the BIL/ESL Summer school program can extend the instruction into the next school year.

ITF Vice Chair, David McKamie, called for additional questions or comments. Hearing none, he requested a motion.

ITF Action:

Diane Borreson made a motion to approve the proposal.

Jennifer Carver seconded the motion.

Vote: Passed

PCPEI Discussion:

Andrew Kim called for questions, suggestions, or concerns.

Andrew stated that his bilingual department was already aware of the change.

Andrew Kim called for additional questions, suggestions, or concerns. Hearing none, he requested a motion.

PCPEI Action:

Danny Lovett made a motion.

Dr. Priscilla Canales seconded the motion.

Vote: Passed

2. Graduate Financial Aid Application Action Item

Leticia Ollervidez presented the Graduate Financial Aid Application proposal.

The Texas Commission on Public School Finance identified that many Texas students are not applying for financial aid and as a result there has been a drop in college enrollment. House Bill 3 (HB3) added to Texas Education Code (TEC §28.0256) the requirement that prior to graduating from high school, all students must complete and submit either a free application for federal student aid (FAFSA), a Texas application for state financial aid (TASFA) or opt out of the requirement.

To align with this legislative mandate, the Standards and Support Division in collaboration with the Curriculum Division and Beyond Grad Support team requested the addition of new data elements and code tables in both the PEIMS Fall submission and the Texas Records Exchange (TREx) to support this reporting requirement.

TEA is proposing the addition of a new data element, FINANCIAL-AID-APPLICATION-CODE (EXXX) to TREx and the StudentGraduationProgramExtension in PEIMS Fall submission. A new code table FINANCIAL-AID-APPLICATION-CODE (CXXX) will be added to both PEIMS Fall submission and TREx. Another new data element, FINANCIAL-AID-APPLICATION-REQUIREMENT-MET-DATE, will be added to TREx. Finally, all reports and validations will be updated in the PEIMS Fall submission to reflect the new data element.

The proposal includes the following for the 2022-2023 School Year:

The following changes are proposed and will be published in an Early Notice with the 2021-2022 TEDS:

1. TSDS - Add new data element FINANCIAL-AID-APPLICATION-CODE (EXXXX) to the StudentGraduationProgramExtension complex type to be reported in the PEIMS Fall Submission.
2. TSDS - Add new code table FINANCIAL-AID-APPLICATION-CODE (CXXX)
 - a. 01 – Financial application form completed
 - b. 02 – Exception filed
3. Update existing TSDS reports to reflect the changes in this proposal
 - a. PDM1-120-018 – Foundation High School Program Graduate Roster
 - b. PDM1-124-007 – Graduate Roster by Graduation Type
4. Update associated data validation rules to reflect the changes in this proposal

The proposal includes the following for the 2021-2022 School Year

1. TREx – Add new data element FINANCIAL-AID-APPLICATION-CODE (TE138)
2. TREx - Add new code table FINANCIAL-AID-APPLICATION-CODE (TC46)
 - a. 01 – Financial application form completed
 - b. 02 – Exception filed
3. TREx – Add new data element FINANCIAL-AID-APPLICATION-MET-DATE (TE139)

ITF Discussion:

ITF Vice Chair, David McKamie, called for questions or comments.

David McKamie asked if the financial aid application code is only reported in the PEIMS Fall Submission. Leticia Ollervidez confirmed it was to be reported in the PEIMS Fall Submission.

Traci Pesina asked if the financial aid application coding requirement has been communicated to the non-PEIMS individuals, such as individuals in the guidance office, like counselors, or the curriculum department. Leticia stated the information would be sent in a To the Administrator Addressed (TAA) letter that is being drafted. Leticia also added that TEA would include the information in the FCN calls and in the ESC/Vendor training in Spring and Summer. Leanne Simons clarified that the individuals Traci is referring to are not included in the FCNs or Spring and Summer training. Leanne will follow-up with the program area and provide an answer on how this requirement will be distributed to the appropriate individuals and departments at the next ITF meeting.

Kim O'Leary asked for clarification on when this information will first be reported. Leanne stated that for PEIMS the code will be reported in the 2022-2023 PEIMS Fall Submission, but TEA is publishing this as an Early Notice with the 2021-2022 Texas Education Data Standards (TEDS). Jamie Muffoletto added that the reporting requirement will begin with the graduating class of 2022.

David McKamie asked if the 2021-2022 Early Notice instructions for the new element on the collection will be placed under special instructions in PEIMS. Leanne stated the earliest TEA could publish this information is in the 2021-2022 TEDS Preliminary publication on 12/1/2020. TEA identifies early notice items and includes them in the preliminary publication. Specific instructions for reporting this new element would be included the year in which the data needed to be reported. Leanne added that in the 2022-2023 publication the appropriate guidance will be published in TEDS. Leanne further provided that TEA is working on adding an Early Notice button in the TSDS Web-Enabled Data Standards (TWEDS) so that the early notices will appear in TWEDS.

Traci Pesina asked to clarify why this information is being collected and reported. Leticia stated that the Texas Commission on Public School Finance identified that many students were not applying for financial aid, and as a result, college enrollment numbers have dropped. The requirement for graduates to complete a financial aid application is listed in HB 3.

ITF Vice Chair, David McKamie, called for additional questions or comments. Hearing none, he requested a motion.

ITF Action:

Brenda Padalecki made a motion to approve the proposal.

Jennifer Carver seconded the motion.

Vote: Passed

PCPEI Discussion:

Andrew Kim called for questions or comments.

David McKamie asked if TEA would like to provide additional clarification on this proposal.

Leanne Simons stated that beginning in the 2022-2023 PEIMS Fall Submission, LEAs will report the Graduate Financial Aid Application indicator for the Class of 2022. LEAs will collect the indicator during the 2021-2022 school year. The Texas Records Exchange (TREx) will be updated to transmit the indicator beginning in the fall of 2021. TEA is publishing this as an Early Notice.

Additionally, the data governance team is working with Jessica Snyder regarding communication to the LEAs concerning this new indicator.

Andrew Kim called for additional questions, suggestions, or concerns. Hearing none, he requested a motion.

PCPEI Action:

Paul Clore made a motion

Danny Lovett seconds the motion

Vote: Passed

3. Expand Crisis Code Field**Action Item**

Jamie Muffoletto presented the Expand Crisis Code Field proposal.

Since 2008, PEIMS has allowed the collection of student level Crisis Code information for health or weather-related events that impact a group of students, and may require additional funding, education or social services. A Crisis Code event is designated by the Commissioner of Education, and requires the reporting of data for affected students based upon guidance from TEA. The data is used to inform policy makers and support best practice.

TEA proposes to expand the length of CRISIS-CODE (E1054) from two to three in order to continue the collection of codes using a combination of numeric and alphabetic characters. TEA has maximized the ability to use this combination through crisis code 9.

The proposal includes the following:

1. Expand the length of CRISIS-CODE element (E1054) from two to three in the Texas Education Data Standards.
2. Update existing TSDS reports to display all three characters of CRISIS-CODE.
3. Expand the length of CRISIS-CODE element (TE135) from two to three in the Texas Records Exchange (TREx).

ITF Discussion:

ITF Vice Chair, David McKamie, called for questions or comments. Hearing none, he requested a motion.

ITF Action:

Traci Pesina made a motion to approve the proposal.

Diane Borreson seconded the motion.

Vote: Passed

PCPEI Discussion:

Andrew Kim called for questions, suggestions, or concerns. Hearing none, he requested a motion.

PCPEI Action:

Damon Jackson made a motion.

Eric Combs seconded the motion.

Vote: Passed

4. Addition of TSIA Reimbursement Indicator – TREx Discussion Item

Jamie Muffoletto presented the Addition of TSIA Reimbursement Indicator – TREx proposal.

Under House Bill 3 (HB 3) of the 86th legislative session, local education agencies (LEAs) are entitled to a reimbursement to help defray the cost of college preparation assessments. Each student cannot generate more than one college preparation assessment reimbursement. Funds to reimburse LEAs that pay for a college preparation assessment for a student will be provided by the Texas Education Agency (TEA) to LEAs as authorized under HB 3.

On February 20, 2020, the Data Governance Board (DGB) approved the creation of an indicator for the Texas Records Exchange (TREx) to transmit that a prior or current LEA has received a reimbursement for the Scholastic Aptitude Test (SAT) or American College Testing (ACT) exam. Legislation additionally includes if a student is not reimbursed for the SAT or ACT exam, the LEA can receive reimbursement for the Texas Success Initiative Assessment (TSIA).

TEA will update the current TREx data element SAT-ACT-REIMBURSEMENT-INDICATOR (TE134) to include TSIA. Additional instructions will also be included to inform users when to indicate TSIA reimbursement.

The proposal includes the following:

1. Update data element SAT-ACT-REIMBURSEMENT-INDICATOR (TE134)

ITF Discussion:

ITF Vice Chair, David McKamie, called for questions or comments.

David McKamie wanted to know when this reporting requirement would begin. Jamie Muffoletto stated the SAT/ACT indicator is currently in TREx. This proposal is to include TSIA as part of the same indicator.

Linda Roska confirmed that reimbursements have not been submitted yet and would begin in the spring. The indicator will be available at the time when districts begin receiving reimbursements and need to transmit.

Joel Garcia asked what the process for reimbursement will look like at the district level and will the district receive a list of students who will receive a reimbursement.

Linda Roska replied that TEA is developing the process and will notify districts in the next couple of months.

ITF Vice Chair, David McKamie, called for additional questions or comments. Hearing none, he mentioned this was a discussion item only.

ITF Action:

None

PCPEI Discussion:

Andrew Kim called for any questions or comments.

Andrew wanted to see if there is a rule that only one assessment can be reimbursed, and if so, would it be the highest cost of any of the three exam options. Jamie confirmed it is only one reimbursement for SAT, ACT, or TSIA. The addition of TSIA to the indicator will ensure districts know TSIA is also reimbursable.

Andrew further added that freshman and sophomores can take the TSIA to get into dual credit courses. Jamie clarified that the CTE Department will add additional guidance to address this situation. Andrew asked if that guidance would come back to the PCPEI Committee in January. Jamie added there is no plan to address the guidance in PCPEI again since this proposal was only to add “TSIA” to the name of the indicator.

Andrew Kim called for additional questions, suggestions, or concerns. Hearing none, he noted this was a discussion item only and no PCPEI action is required.

PCPEI Action:

None

Other Business (September 15, 2020 ITF) **Discussion Item**

Leanne Simons mentioned that there is still a delay on the ODS 3.x timeline and that TEA will share information with the ITF committee as soon as possible.

Leanne also added that this is Brenda Padalecki’s last ITF meeting due to her upcoming retirement. Leanne thanked Brenda, on behalf of TEA, for her commitment to this committee and wished her the best of luck in her retirement.

Other Business **Discussion Item**

Jamie Muffoletto presented proposed ITF membership changes:

- Nancy Smith from Skyward stepped down as alternate and recommended Tamara Kavanagh as her replacement.
- Debbie Largent retired and recommended Catherine Bray as her replacement. Catherine is the director of data analysis at Lewisville ISD.
- Traci Pesina from Dallas ISD does not have an alternate and recommended Shawna Ohnesorge. Shawna is the state reporting system analyst at Dallas ISD.
- Brenda Padalecki and John Shaffer retired and will need replacements.

PCPEI Action:

PCPEI Chair, Andrew Kim, called for a motion to recommend adding Tamara Kavanagh, Catherine Bray, and Shawna Ohnesorge to the ITF committee.

Danny Lovett made a motion

Paul Clore seconded the motion.

Vote: Passed

Mary Beth Matula recommended Dawn Cummings from Region 3 to serve on the ITF Committee. Andrew Kim noted that the ITF should have representation from all school district sizes. Leanne Simons stated that TEA is reviewing current membership to ensure that new members are from areas where there is currently limited representation. Jamie Muffoletto asked that any PCPEI member send her the names for ITF membership consideration.

Leanne reviewed future meeting dates and noted the potential need for a meeting between January and April, after the Ed-Fi upgrade to ODS 3.x timeline is approved.

Since 2021 is a legislative year, Andrew asked if PCPEI should schedule an additional meeting after April 27, 2021. Leanne confirmed that she will schedule additional date(s).

Leanne stated the January 28, 2021 PCPEI meeting was scheduled to align with the Texas Association of School Administrators (TASA) conference. If the conference is held virtually, TEA can move the meeting to a different date.

Adjournment

Andrew Kim called for additional questions or comments. Hearing none, he requested a motion to adjourn.

Damon Jackson made a motion to adjourn.

Danny Lovett seconded the motion.

Vote: Passed

The meeting was adjourned at 11:13 a.m.