



**Texas Education Agency (TEA)
Information Task Force (ITF)
Tuesday, April 09, 2019**

GoToMeeting
Wm. B. Travis Building, PDC3
1701 N. Congress Avenue
10:00 a.m. – 2:00 p.m.

Meeting Minutes

Call Meeting to Order

Nancy Dunnam

Nancy Dunnam called the ITF meeting to order at 10:11 a.m.

Roll call of the ITF members attending the meeting was taken by Michele Elledge.

ITF Members Present via GoToMeeting:

Dana Braun (alternate for Diane Borreson), Nancy Dunnam, Dara Fuller, Adrian Garcia, D'Lynne Johnson, Keitha Ivey, Scott Lewis, Pablo Martinez, David McKamie, John Newcom (alternate for Nancy Smith), Brenda Padalecki, Linda Roska, Peggy Sullivan, David Taylor, Debby Wilburn, Jay Young (alternate for Jennifer Carver)

TEA Staff Present:

Kathy Adaky (TEA ITS-BMD), Stacy Avery (TEA College, Career, and Military Preparation), Conner Briggs (TEA ITS-BMD), Candice DeSantis (TEA ITS-BMD), Michele Elledge (TEA ITS-BMD), Terri Hanson (TEA ITS-BMD), Scott Johnson (TEA-ITS-BMD) Ed Linden (TEA ITS-BMD), Patty O'Hara (TEA Performance Reporting), Shelly Ramos (TEA Curriculum), Leanne Simons (TEA ITS-BMD), Heather Smalley (TEA Performance Reporting), Jessica Snyder (TEA Curriculum)

TEA Staff Present via GoToMeeting:

Jeanine Helms (TEA ITS-BMD)

Approve Meeting Minutes from the January 15, 2019 ITF Meeting **Action Item**

Nancy Dunnam asked for a motion to approve the meeting minutes from the January 15, 2019 meeting.
 Keitha Ivey made a motion to approve the January 15, 2019 meeting minutes as presented.
 Jay Young seconded the motion.
 The motion passed unanimously.

1. Dyslexia Risk Code Added for the 2019-2020 School Year **Action Item**

TEA proposes to add the DYSLEXIA-RISK-CODE data element to the StudentExtension in order to comply with House Bill 1886 which requires that kindergarten and first grade students be screened for dyslexia and related disorders and also to comply with the reporting requirement of the Texas Education Agency (TEA) Strategic Plan Academic Excellence outcome measures.

Michele Elledge presented the Dyslexia Risk Code proposal to the ITF committee.

Due to the requirements to screen kindergarten (KG) and first grade students for dyslexia and related disorders and the associated outcome measures in the TEA Strategic Plan, TEA proposes to add a new data element DYSLEXIA-RISK-CODE. This new data element will provide a mechanism for local education agencies to report the outcome of dyslexia and related disorders screening.

Collection of this data element is proposed pending legislative mandate to collect this data and/or State Board of Education (SBOE) ruling to collect. If a bill is not signed into law mandating the collection of this data or the SBOE does not create a rule to collect the data, then for the 2019-2020 school year, DYSLEXIA-RISK-CODE will not be collected.

If legislation passes and/or the SBOE makes a ruling, the following changes are proposed:

1. Add a new data element, DYSLEXIA-RISK-CODE (E#####) to the PEIMS Summer Submission.
2. Add guidance related to DYSLEXIA-RISK-CODE in the Texas Education Data Standards (TEDS) Section 2.
3. Add a new code table, DYSLEXIA-RISK-CODE (C2xx).
4. Analyze TSDS reports for the addition of DYSLEXIA-RISK-CODE.
5. Add data validation rules to support the collection of DYSLEXIA-RISK-CODE.

ITF Discussion:

Nancy Dunnam expressed concern that all new items for the 2019-2020 school year (19-20) are supposed to be finalized by March.

Michele Elledge noted the goal to have all significant changes published by the March publication of TEDS, but that we do publish a TEDS Addendum by July 1. Since this is a legislative session year, we anticipate there may be some things that have to be added for that Addendum, but we try to keep those changes to a minimum. This indicator will not be added for 19-20 if the legislation does not pass or the SBOE does not pass a rule requiring the collection of this data.

Dara Fuller asked how TEA will communicate to vendors if this gets added at the last minute. Michele Elledge replied that an email notification will be provided to vendors. Terri Hanson added that TEA will communicate as soon as possible. We recognize that July 1 is late to be communicating this information, so we will email and post all changes on TEDS website.

Nancy Dunnam requested it be noted that ITF does recognize that this is out of the desired timelines for making changes and adding new data collection(s). Due to changes in personnel, TEA needs to be reminded of the preferred timelines for data reporting changes.

Keitha Ivey asked for clarification regarding if dyslexia screening is new for the districts. Jessica Snyder answered no; it is not new. HB 1886 passed in the last legislative session and the screening went into place in the 2018-2019 school year (18-19). The results of the screening will be reported beginning in 19-20.

Dara Fuller asked about dyslexic kids that are already coded as dyslexic. Is it necessary to go back to look at previous screening? Jessica Snyder responded that the new dyslexia risk code would be used to report students screened in the year in which they are screened. This applies for KG and 1st grade in 19-20 and

applies to reporting the screening of students, not those being served for dyslexia and related disorders (which is a different indicator).

Jessica also noted that just because a student is identified as at-risk for dyslexia does not mean they will be identified as dyslexic later.

Peggy Sullivan asked about why the dyslexia risk indicator would be put on the Early Reading Indicator report. Michele Elledge replied that TEA will analyze to see if it will be added to this report and further analysis may show that it is not appropriate to add the DYSLEXIA-RISK-CODE to the Early Reading Indicator report. Peggy stated that, although they are similar age groups, there are different people looking at these two areas within her district and she does not think dyslexia screening is appropriate for the early reading indicator report.

Dara Fuller described a scenario where a student was screened for dyslexia in 18-19 when in KG, but not in 19-20 as a 1st grader. Would they be coded as 03 (not screened) or one of the other codes (i.e. 01- Screened and determined to be not at risk for dyslexia or related disorders or 02 Screened and determined to be at risk for dyslexia or related disorders) based upon prior year screening? Jessica Snyder responded that it is a requirement for all students to be screened in both KG and 1st grade. In 19-20, the LEA should report the Dyslexia Risk Code for the students who were screened in 19-20 (or if the student was not screened, then code 03).

Peggy Sullivan asked that even if a student was screened in KG, are they still required to be screened again in 1st grade? Jessica replied yes; the requirement is that students are screened in both grades. Sometimes, signs of dyslexia or related disorders do not present in KG and the student needs to be screened again in 1st grade.

Nancy Dunnam pointed out that the proposal guidance on page 11 indicates “at any time during the school year” and requested some clarification of that statement. She suggested adding information to the element definition to clarify when the screening was done. Terri Hanson confirmed that this is for screening for any time within 19-20. The questions before were about being screened in KG. Jessica Snyder stated that statute requires end of school year screening for KG students. Michele Elledge responded that the definition can be refined to clarify the timing.

Keitha Ivey asked when it will be determined one way or the other if the collection of DYSLEXIA-RISK-CODE is going into TEDS for 19-20. Michele responded that TEA will know by the end of the legislative session and/or SBOE meeting. Jessica Snyder and Shelly Ramos stated that the SBOE will take this up for first reading in June and second reading in September. Based on this schedule, if there is not a legislative mandate and the SBOE writes a rule to collect this data, the change would not be implemented until the 2020-2021 school year. Terri Hanson added that this proposal is presented in anticipation of supporting legislation being passed during the current session. The change will be published in 19-20 TEDS if the bill passes and we are waiting on Governor’s signature.

Keitha Ivey asked when the legislative session ends. Terri replied May 24th. (After meeting it was determined that the legislative session is scheduled to end on May 27th.) Nancy Dunnam asked about the cutoff date for this this item and Terri Hanson responded that we will know by June 1.

Brenda Padalecki asked for verification that this indicator is separate from other at-risk reporting. Michele Elledge confirmed that this indicator is only related to at-risk for dyslexia, not at-risk for dropping out.

With no other questions, Nancy Dunnam asked that the ITF make a motion, with a request that the motion include the June 1 cutoff date.

ITF Action:

Dara Fuller made a motion to accept the proposal as presented to be added to the data standards if we have a deadline of June 1.

Peggy Sullivan seconded the motion.

The motion passed unanimously.

2. Dual Credit Reporting Revisions for the 2019-2020 School Year**Action Item**

TEA proposes that the COURSE-SEQUENCE-CODE (C135) code table be updated to include additional codes for the exclusive purpose of reporting dual-credit courses. The addition of dual-credit codes will allow LEAs to report dual-credit courses more accurately.

Michele Elledge presented the Dual Credit Reporting proposal to the ITF committee.

1. Add codes to the COURSE-SEQUENCE-CODE (C135) code table to be used exclusively for reporting dual credit courses.
2. Update guidance in TEDS Section 2.4 pertaining to the new codes added for COURSE-SEQUENCE-CODE (E0948).
3. Update business data validation rule 43415-0036 and add 3 new business data validation rules.

ITF Discussion:

Nancy Dunnam expressed concern with going from single-digit to 2 digits. Terri Hanson explained that the data element, E0948 COURSE-SEQUENCE-CODE in TEDS is already defined as a 2-digit data element. Candice DeSantis displayed the data element for course sequence code from TEDS. Peggy Sullivan indicated that it should be ok since this is a non-numeric value and code A is an existing code. Jay Young with TCC agreed that the new codes should not be a problem.

Michele Elledge explained that reporting issues occur when students take a dual credit course over two semesters. In these situations, college credit hours are overreported. This is one of the issues that TEA is trying to address with the additional course sequence codes. Keitha Ivey asked if the goal is to eliminate the extra credit hours that students are receiving, will the number of credits will go away? Or will there be additional information to report? Michele Elledge replied that the data would still be reported but with different course sequence codes. Keitha asked if the number of credit hours is being overreported to TEA. Patty O'Hara responded that both overreporting of and under reporting is happening.

Keitha asked if information that has already been reported to TEA that is not valid is going away. Patty replied these new course sequence codes will provide a way for LEAs to accurately report what credit is received; there is no additional reporting. LEAs will no longer be required to submit college credit hours for dual credit courses for the beginning semesters when the student has not completed the course. With the new course sequence codes, college credit hours will only be reported when the student finishes the college course.

Jay Young asked how this proposal for new course sequence codes will impact current data reporting. Patty responded that the new course sequence codes will allow for more accurate reporting of 0 college credit hours for non-final semester courses. Welding is an example of four semesters courses that have been previously underreported. The new reporting should allow schools to receive accurate credit for dual credit coursework.

Terri Hanson reminded everyone of rule 43415-0036 that was too restrictive and was the rule causing overreporting. Candice DeSantis stated that 43415-0036 forced the reporting of college credit hours, which was causing some to be overreported.

Jay Young asked if 43415-0036 is being modified for 18-19. Candice confirmed that the rule is being modified to no longer force college credit hours to be reported, which should help some with the overreporting.

Jay asked about reporting of non-terminal semesters, such as course sequence code D1 and D3. Candice replied that a new rule is being added as a warning that encourages reporting 0 college credit hours for the non-terminal semesters. Peggy Sullivan asked why is this rule a warning and not a special warning? Terri responded that we can change this to a special warning.

Adrian Garcia asked for clarification for reporting a two-semester course. Patty replied with an example of Calculus; course sequence code D1 would be used for the first semester and D2 would be used for the second semester. Adrian asked about when the student gets credit for D1 and D3 course sequence codes. Patty responded that it varies by course. This approach is accommodating giving credit for everything else. This is to accommodate both situations – two semesters in high school and two college course credits and the other way around. This approach allows reporting of college credits as they are earned.

Patty further explained that the approach attempts to make the reporting as flexible as possible to report the college credits as they are earned. Some courses take a whole year in high school that are only a semester in

college. Other college courses are completed in a single high school semester. We wanted to provide the ability to report what is actually happening.

Dara Fuller pointed out that 18-19 data will be skewed. Patty acknowledged that the data may still be skewed in 18-19.

Keitha Ivey asked how this data is used as part of accountability. Patty replied that it is part of the distinctions and College, Career, and Military Readiness (CCMR).

With no other questions, Nancy Dunnam called for a motion.

ITF Action:

Adrian Garcia made a motion to accept the proposal as presented.

Peggy Sullivan seconded the motion.

The motion passed unanimously.

3. Armed Services Vocational Aptitude Battery (ASVAB) Revisions for the 2019-2020 School Year
Action Item

Since not all LEAs serve grades 10-12, TEA proposes to modify the ARMED-SERVICES-VOC-APT-BATTERY-INDICATOR-CODE (E1625) data element to be optional instead of mandatory. This would allow LEAs that do not serve grades 10-12 to not submit data regarding the ASVAB. Business validation rules will be used to control which LEAs should report the ARMED-SERVICES-VOC-APT-BATTERY-INDICATOR-CODE (E1625).

Michele Elledge presented the Armed Services Vocational Aptitude Battery (ASVAB) Revisions proposal to the ITF committee.

1. Update ARMED-SERVICES-VOC-APT-BATTERY-INDICATOR-CODE (E1625) data element to be optional in the LocalEducationAgencyExtension complex type.
2. Update guidance related to ARMED-SERVICES-VOC-APT-BATTERY-INDICATOR-CODE (E1625) data element in the Texas Education Data Standards (TEDS) Section 2.1.
3. Update business data validation rule 10010-000E and add a new business data validation rule to support the collection of the ARMED-SERVICES-VOC-APT-BATTERY-INDICATOR-CODE.

ITF Discussion:

There were no questions regarding this proposal.

ITF Action:

Peggy Sullivan made a motion to approve the proposal as presented.

Brenda Padalecki seconded the motion.

The motion passed unanimously.

4. Early Childhood Data System (ECDS) Revisions for the 2019-2020 School Year - Supplemental Discussion Item

TEA will update the Early Childhood Data System (ECDS) Collection with updated Prekindergarten submission due dates, and the use of TSDS element SEX (E1325) instead of PEIMS element SEX-CODE (E0004) for student data.

Michele Elledge presented the discussion item which included the following:

1. Update the Prekindergarten submission due dates
 - a. Prekindergarten submission due date change from July 16, 2020 to June 18, 2020
 - b. Business Partner Directory (BPD) Org number application deadline change from June 26, 2020 to May 28, 2020
2. Update the existing ECDS collection of student data to use TSDS element SEX (E1325) instead of PEIMS element SEX-CODE (E0004)
3. Other corrections and clarifications to the January 15, 2019 proposal

ITF Discussion:

Terri Hanson explained that the date change is coming from Howard Morrison and the program area for ECDS. Ed Linden added that Howard wanted to alleviate overlap with the PEIMS Summer submission and alleviate the burden of submitting both at the same time. Another advantage would be the Program area receiving the information earlier.

Dara Fuller indicated that she likes the date change. July is a difficult time to submit data as people are unavailable to answer questions.

Terri Hanson pointed out the technical changes and clarifications described at the end of the document.

Candice DeSantis reminded the group that these changes are for 19-20, when ECDS will not be dependent upon PEIMS data any longer. All ECDS data will come through TSDS. Terri Hanson added that these ECDS changes for 19-20 were originally presented in the January ITF meeting. We recognized the need to correct what was presented in January. Vendors will be notified prior to the July TEDS Addendum.

ITF Action:

Discussion item therefore no action was necessary.

5. Organization Data from AskTED Revisions for the 2019-2020 School Year - Supplemental Discussion Item

TEA will remove the collection of the EducationOrgIdentificationCode subcomplex type from the LocalEducationAgencyExtension Complex Type and the SchoolExtension Complex Type and make associated data validation rule updates.

Michele Elledge presented the discussion item which included the following:

1. Remove the collection of the Complex Type EducationOrgIdentificationCode from the LocalEducationAgencyExtension Complex Type.
2. Remove the collection of the EDUCATION-ORG-ID (E1463) from the LocalEducationAgencyExtension Complex Type.
3. Remove the collection of the Complex Type EducationOrgIdentificationCode from the SchoolExtension Complex Type.
4. Remove the collection of the EDUCATION-ORG-ID (E1463) from the SchoolExtension Complex Type.

ITF Discussion:

Nancy Dunnam opened the floor to questions, and there were none.

ITF Action:

Discussion item therefore no action was necessary.

6. InterchangeStudentTranscriptExtension: Adding Subject Area and Course Description data elements – Supplemental Discussion Item

Michele Elledge presented the discussion item:

Move the E1186 SUBJECT-AREA and E1187 COURSE-DESCRIPTION from the CourseCode sub-complex type to the CourseTranscriptExtension complex type in the InterchangeStudentTranscriptExtension. The reporting of both data elements is optional.

ITF Discussion:

Dara Fuller asked when this change will be communicated to vendors. Terri replied that it will be communicated to the vendors very soon.

ITF Action:

Discussion item therefore no action was necessary.

7. Residential Facility Tracker Revisions for the 2019-2020 School Year – Supplemental Discussion Item

TEA will be updating XML names for RESIDENTIAL-FACILITY-ID (E1627) and DISTRICT-ID (E0212), as well as adding reference complex types to the ResidentialFacilityExtension complex type.

Michele Elledge presented the discussion item which included the following:

1. On the ResidentialFacilityExtension complex type make the following changes:
 - Change the XML name for RESIDENTIAL-FACILITY-ID (E1627) from TX-ResidentialFacilityId to StateOrganizationId.
 - Add the Reference Complex Type LocalEducationAgencyReference.
 - Add the Reference Complex Type EducationOrgIdentity.
 - Change the XML name for DISTRICT-ID (E0212) from EducationalOrgIdentity to StateOrganizationId
2. On the data element RESIDENTIAL-FACILITY-ID (E1627) change the XML name from TX-ResidentialFacilityId to StateOrganizationId.
3. On the StudentResidentialFacilityAssociationExtension complex type, change the XML name for RESIDENTIAL-FACILITY-ID (E1627) from TX-ResidentialFacilityId to StateOrganizationId.
4. On rule 10025-0001, change the business meaning XML name from TX-ResidentialFacilityId to StateOrganizationId.
5. On rule 40115-0002, change the business meaning XML name from TX-ResidentialFacilityId to StateOrganizationId.

ITF Discussion:

Dara Fuller asked if TEA will be updating the XML schema on the TSDS website and notifying the vendors.

Terri Hanson replied that TEA will be updating the XML schemas on the TSDS website, as well as sending notifications to the TSDS ESC coordinators and vendors when the new schemas are available.

Nancy Dunnam opened the floor, and there were no further questions.

ITF Action:

Discussion item therefore no action was necessary.

Other Business

Discussion Item

Nancy Dunnam asked if Michele Elledge is the new contact for ITF. Michele confirmed.

Nancy Dunnam asked about the schedule for next year's ITF meetings so that members may start planning.

Terri Hanson replied that TEA will release the schedule soon. Terri added that although there is no meeting scheduled for this summer, there may be a need for a meeting as early as May. House Bill 3 requires a 19-20 collection. As soon as we know what this looks like, we will schedule the meetings. We will have very late notice for some 19-20 school year data collection items.

Peggy Sullivan indicated that she will be retiring in August. She will recommend a replacement on the committee. Nancy Dunnam expressed appreciation for all Peggy has done for this committee. Terri Hanson reiterated, expressing that TEA appreciates all she has done as part of this committee, but also as part of many advisory groups over the years. Peggy's input has been invaluable to TEA.

Adjournment

Discussion Item

Nancy Dunnam asked the committee to make a motion to adjourn the meeting.

Peggy Sullivan made a motion to adjourn the ITF meeting.

Dara Fuller seconded the motion.

The motion passed unanimously.

Meeting ended at 11:14 a.m. on April 9, 2019.