


<p>Members: Nancy Dunnam, Chair David McKamie, Vice Chair Diane Borreson Nancy Cintron Dara Fuller Adrian Garcia Keitha Ivey Debbie Largent Kim O'Leary Rochelle Kingsley Brenda Padalecki Linda Roska Nancy Smith Judi Sparks Janet Spurgin Peggy Sullivan Dennis Telas</p>	<h1 style="margin: 0;">Texas Education Agency</h1> <h2 style="margin: 0;">Information Task Force (ITF)</h2> <h3 style="margin: 0;">Meeting Minutes</h3> <h3 style="margin: 0;">November 15, 2016</h3>		 10:00 AM to 2:00 PM William B Travis Bldg. 1701 N. Congress Ave. Austin, Texas 78701 GoToMeeting Hosted from Room 3-103
<p>Members Attending via GoToMeeting:</p>	<p><i>Nancy Dunnam, Diane Borreson, Dara Fuller, Keitha Ivey, Debbie Largent, Kim O'Leary, Pablo Martinez, Brenda Padalecki, Nancy Smith, Peggy Sullivan, Dennis Telas</i></p>		
<p>Members Attending:</p>	<p><i>Judi Sparks</i></p>		
<p>Alternates Attending via GoToMeeting:</p>	<p><i>Lois King (with Nancy Smith) and Scott Lewis (for Janet Spurgin), David Taylor (with Nancy Dunnam)</i></p>		
<p>Others Attending:</p>	<p><i>Melody Parrish (TEA ITS), Terri Hanson (TEA ITS BMD), Leanne Simons (TEA ITS BMD), Bryce Templeton (TEA ITS BMD), Scott Johnson (TEA ITS BMD), John Reese (TEA ITS BMD), Melissa Lemons (TEA ITS BMD), Jeanine Helms (TEA ITS BMD), Glenn Shelton (TEA ITS BMD), Nina Taylor (TEA Research and Analysis), David Marx (School Finance Compliance), Quentin Suffren (Academics), Kelly Ocasio (Federal & State Education Policy), Linda Roska (Accountability Research)</i></p>		
<p>Call the Meeting to Order:</p>	<p>Nancy Dunnam, ITF Chair</p>		
<p>Approval of the September 27, 2016 ITF Meeting Minutes</p> <p>Nancy Dunnam introduced the meeting minutes from the September 27, 2016 ITF meeting and asked the committee members for any comments or corrections. No changes were requested of the September 27, 2016 ITF Meeting Minutes.</p> <p>Dennis Telas motioned to accept the September 27, 2016 ITF Meeting Minutes as presented. Dara Fuller seconded the motion.</p> <p>The motion passed unanimously.</p>	<p>Action Item</p>		
<p>Sunset Review for the Texas Student Data System Staff Data Interchange – Fall Collection Only</p> <p>Texas Education Code 42.006 specifies that the Commissioner of Education shall annually review the PEIMS data collections for continued authority to collect data. The sunset review process continues with the staff data for the Fall submission for the TSDS system PEIMS data elements.</p> <p>Bryce Templeton introduced the Staff Data Interchange (Fall Collection) Sunset Review. Bryce presented each element citing statutory justification for collecting the information. Though there were no questions regarding the elements mentioned, there were some minor edits requested by the ITF committee. These have since been updated as requested.</p>	<p>Action Item</p>		

<p>Judi Sparks motioned to accept the Sunset Review for the Texas Student Data System Staff Data Interchange – Fall Collection Only. Dennis Telas seconded the motion.</p> <p>The motion passed unanimously.</p>	
<p>Post-Secondary Industry Certifications for FHSP students</p> <p>For the 2017-2018 school year, House Bill 2804 revamps the Texas public school system accountability ratings measures. The Commissioner of Education is revising the collection methodology of the previously approved Post-Secondary Industry Certification data element that was previously approved, by replacing the “earned” or “did not earn” an industry certification codes (Code Table C211) with actual industry certification codes for the 2017-2018 public school accountability ratings.</p> <p>Melissa Lemons presented the Post-Secondary Industry Certifications for FHSP Students proposal which proposes to elaborate on the type of industry certification an FHSP student receives. Previously approved for the 2017-2018 school year, the CERTIFICATIONS-LICENSURES-POST-SECONDARY-CERTIFICATION-PERFORMANCE-ACKNOWLEDGEMENT captures whether a student did or did not receive a performance acknowledgement while this proposal would extend the reporting further to indicate which industry certification was obtained by the FHSP student. Melissa presented to the ITF committee the list of industry certifications. The question was then posed to the group as to which numbering system would be most efficient for districts and ESC’s alike. Two options were given to the committee. The first option started the code table numbering with 000 and incremented by 1 for each code (001, 002, 003...174). The second code table numbering option started with 00 and incremented by one for each code (01, 02, 03...99, 100, 101...174).</p> <p>Nancy Dunnam inquired as to where the list was generated. Quentin Suffren stated that the list is from the Perkins Effectiveness Report. Dennis Telas inquired whether this information was already reported since it is part of Perkins. Quentin responded that, though the information is reported, it is not per student and is instead aggregated at the district and state level.</p> <p>Quentin Suffren also stated that not all certifications are created equal as it would appear with binary reporting. The purpose of the element is to distinguish graduating students that have certifications reflective of end points aligned with industry needs. The first year of this reporting would include the certifications found on the Perkins Effectiveness Report (approximately 173). Starting in the second year and going forward, the list would be limited to those that are counted for the accountability rating in Domain 4. This is the only way to provide maximum opportunity. He also added that once the rule framework is in place there will be a time for public comment, at which time, any modifications can be made. The list is to be completed by March. Quentin also stated that the Perkins Effectiveness Report, though a good starting point, does not meet the criteria for accountability as there are some certifications on the list that are not “end of program” certifications.</p> <p>Bryce Templeton asked if the entire list will be used in Domain 4 for HB 2804 at which Quentin stated that, though the information may be reported, not all will go against accountability.</p> <p>Several ITF members inquired about the list of certifications having to be maintained in a historical format as schools will be unable to delete the certifications not being used for this reporting. Terri Hanson stated that vendors will need to treat this table like the C022 table and maintain the information longitudinally. Judi Sparks stated that vendors maintain code tables by school year and there are restrictions set in place to prevent previous invalid codes from being used.</p> <p>Dennis Telas asked about the first year of reporting and whether that will determine the second-year list. Quentin Suffren stated that the first-year list would not be revised until after March 2017 and that the Texas Education Agency (TEA) wants to make sure that there is an opportunity for schools to report against the final list. Quentin concluded that</p>	<p>Discussion Item</p>

<p>this is not a data collection effort but creating the ability for schools to initially report all the possible certifications from the Perkins list.</p> <p>Dennis Telas then asked about the potential of earning more than three industry certifications. Quentin continued that it is highly unlikely to earn three “end of program” certifications as most require a sequential order of study in CTE and many students will not earn these in the lower years of high school.</p> <p>Debbie Largent asked if there is a way to report a certification that is not on the list. Quentin Suffren responded that the initial list will be published and open for public comment so there will not be a need for ‘other’.</p> <p>Peggy Sullivan directed the committee back to the question regarding the numbering for the code table. She stated that she preferred alpha with gaps in order to maintain the alphabetical in the future. The committee discussed several options on how they wanted the new code table numbering, clustering criteria (similar to the C022 code table) and sorting. Bryce Templeton stated that the code would have to be 4 digits for the alphabetical nature to be maintained for the first several years.</p> <p>Nancy Dunnam requested that the committee make a motion.</p> <p>Dennis Telas made the motion to approve the Post-Secondary Industry Certifications for FHSP Students proposal with the caveat that the alphanumeric with spaces numbering system is utilized. Diane Borreson seconded the motion.</p> <p>The motion passed unanimously.</p>	
<p>Public School Staff Roles for Auxiliary Staff</p> <p>The TEA is proposing to expand the Role ID code table (C021) to classify non-academic auxiliary staff into role categories to facilitate the School Performance Reviews that are conducted under the oversight of the Texas Legislative Budget Board (LBB).</p> <p>David Marx began by stating that 25% of district expenses are under the umbrella of ‘auxiliary staff’. The TEA is working with districts, TASBO, and other organizations to further define auxiliary staff. He stated that it is necessary to determine the auxiliary staff and used the example of when a district is struggling financially, knowing the auxiliary staff will help pinpoint root causes for potential overspending.</p> <p>Peggy Sullivan asked if there is a legal requirement for this information. David Marx stated that the financial performance reviews are legislatively supported and will further allow TEA to compare all staffing levels.</p> <p>Peggy Sullivan indicated that using the ROLE-ID, not all are professional and districts are very careful in identifying professionals/auxiliary. Labeling them in a table may lead to incorrect data being reported.</p> <p>Dara Fuller asked where this would be reported. Bryce Templeton stated that all staff have certain data reported – the Staff Responsibilities record would be a possibility. Dara retorted that this would be a burden on the district to track the auxiliary staff. Peggy Sullivan stated that it would be better if a new element was created to track this information for auxiliary staff role id.</p> <p>Nancy Dunnam stated that there is a concern regarding the validity of the data. Many smaller districts have staff that wear multiple hats and there is a concern regarding the FTE. She inquired if the account codes would provide the necessary information without adding a new data element or an expanded code table. David Marx responded that the payroll data information is not at the level of detail needed.</p> <p>Dara Fuller stated that perhaps the ROLE-ID could be used on the Payroll record as it is not preferable on the Responsibility record for auxiliary staff.</p> <p>Bryce Templeton stated that the TEA would bring a proposal based on the feedback of the committee as an action item to the next ITF meeting.</p> <p>There were no other questions regarding this discussion item.</p>	<p>Discussion Item</p>

<p>Other Business</p> <p>Bryce welcomed Pablo Martinez to the ITF committee as he is the seated member for Houston ISD and Nancy Cintron will be his alternate.</p> <p>Nancy Dunnam called to adjourn the meeting.</p> <p>Dennis Telas made the motion to adjourn. Dara Fuller seconded the motion.</p>	<p>Discussion Item</p>
<p>Upcoming ITF Meetings</p> <p>January 10, 2017</p> <p>March 7, 2017</p> <p>April 11, 2017</p>	<p>Discussion Item</p>