

Members:
 Nancy Dunnam, Chair
 David McKamie, Vice
 Chair
 Diane Borreson
 Cathleen Freeman
 Dara Fuller
 Adrian Garcia
 Keitha Ivey
 Rochelle Kingsley
 Debbie Largent
 Kim O'Leary
 Brenda Padalecki
 Linda Roska
 Nancy Smith
 Judi Sparks
 Janet Spurgin
 Peggy Sullivan
 Dennis Telas

Texas Education Agency Information Task Force (ITF) Meeting Minutes September 22, 2015



10:00 AM to 3:00 PM
 William B Travis Bldg.
 1701 N. Congress Ave.
 Austin, Texas 78701
 Hosted from Room
G100-PDC-7

Members attending:	<i>Rochelle Kingsley, Linda Roska</i>
Members attending via Webinar:	<i>Nancy Dunnam, David McKamie, Diane Borreson, Cathleen Freeman, Dara Fuller, Adrian Garcia, Keitha Ivey, Debbie Largent, Kim O'Leary, Brenda Padalecki, Nancy Smith, Peggy Sullivan, Judi Sparks, Dennis Telas</i>
Alternates Attending via GoToMeeting:	<i>Scott Lewis for Janet Spurgin</i>
Others Attending:	<i>Jennifer Broussard (TEA), Terri Hanson (TEA ITS SEDS), John Reese (TEA ITS SEDS), Leanne Simons (TEA ITS SEDS), Nina Taylor (TEA), Bryce Templeton (TEA ITS SEDS)</i>
Others Attending via GoToMeeting:	<i>Jeanine Helms (TEA ITS SEDS)</i>

Call the Meeting to Order:	Nancy Dunnam, ITF Chair
Nancy Dunnam called the meeting to order at 10:00 AM.	

Approval of the July 14, 2015 ITF Meeting Minutes	Action Item
<p>Nancy Dunnam introduced the ITF Meeting Minutes from the July 14, 2015 ITF meeting and asked the members for comments or corrections. The following corrections were offered:</p> <p>Adrian Garcia, Peggy Sullivan, and Keitha Ivey stated that they attended the meeting in person instead of by GoToMeeting.</p> <p>Page 5 (second to the last sentence) – should read ‘the Campus Behavior Coordinator is not the PEIMS District Coordinator’</p> <p>Adrian Garcia made a motion to approve the minutes from the July 14, 2015 ITF meeting. Peggy Sullivan seconded the motion and the motion passed unanimously.</p>	

House Bill 1867 – IEP Continuer Indicator Code	Action Item
<p>Senate Bill 1867 (2015) added TEC §39.053(g-2) which requires the agency to remove certain students receiving special education services from longitudinal rates calculated for state accountability. These exclusions apply to students who (1) are at least 18 years of age as of</p>	

September 1; (2) have satisfied credit requirements for high school graduation; (3) have not completed their individualized education program (IEP); and (4) are enrolled and receiving IEP services. This is a change from current law in that currently, students who continue to enroll in high school after a class's expected graduation date are included in longitudinal rates calculated for state accountability; this continuing student's group includes students with IEPs that specify continued high school enrollment. TEC §39.053(g-2) excludes the special education students specified from longitudinal rate calculations.

Fernando Garcia presented a TSDS-PEIMS proposal for the collection of a new data element, an IEP Continuer Indicator code for the 2016-2017 school year. The data element would be collected in the Fall PEIMS submission only, and would be reported *only* if the student met the following criteria:

- 1) The student's age on September 1 of the current school year is greater than or equal to 18.
- 2) The student's Special Ed. Indicator code is '1', and
- 3) The student's As-of-Status-Code is "B", "C", "D", "E", "F", or "G".

Proposed TSDS-PEIMS Changes (Effective 2016-2017 School Year):

- Add a new data element E1564 IEP-CONTINUER-INDICATOR-CODE to the StudentCharacteristics Complex Type (within the StudentExtension Complex Type).
- Apply Code Table C088 to the E1564 data element.
- Add new validation rule 40100-0150 to ensure the highest level of data quality possible.

ITF Discussion

ITF asked what value would be submitted for Sept. 1 age if the student was less than 18 years old. TEA staff stated that students whose September 1 age is not at least 18 will not be permitted to report this data element with a value of "1". Code "0" will be required in this instance.

ITF asked questions regarding the information presented for the IEP-CONTINUER-INDICATOR-CODE data element. For Submission 1, the document show that a 'null' value is not allowed. Since the data element is optional, 'Can Be Blank' should be 'YES'. TEA staff agreed with the ITF members and Fernando Garcia indicated that the documentation would be updated to reflect that the IEP-CONTINUER-INDICATOR-CODE can be reported as blank for Submission 1. This change will be included in the presentation to the PCPEI committee on October 27.

Dennis Telas asked to confirm that any student reported with a value of '1' for the IEP-CONTINUER-INDICATOR-CODE will be excluded from the completion rate calculation. Linda confirmed that these students will be excluded from the state completion rate, but, that they will be included in the federal completion rate.

Keitha Ivey asked to confirm that the IEP-CONTINUER-INDICATOR-CODE will be collected in the fall of the 2016-2017 school year and that it will affect the completion rate calculations that occur for the 2016-2017 accountability ratings that use the 2015-2016 graduates. Linda Roska confirmed this statement.

Nancy Dunnam requested that more verbiage be added to further explain this bill requirement. Linda responded that the data element definition will be revised to further clarify the bill requirement.

Dennis Telas asked if the students being reported with the IEP-CONTINUER-INDICATOR-CODE also needed to be reported with a student leaver record. Linda Roska stated No. The leaver reporting is separate from the reporting of the IEP-CONTINUER-INDICATOR-CODE.

Dennis Telas asked if a student is coded as a '1', for one year, then must the student be reported as a '1' for the IEP-CONTINUER-INDICATOR-CODE for each subsequent year that the student returns to enrollment until graduation or leaving enrollment for the TEA to continue excluding the student from the completion rate calculation. Linda Roska stated that is the case.

ITF Action

Dennis Telas made a motion to approve the addition of the new E1564 IEP-CONTINUER-INDICATOR-CODE data element to the StudentCharacteristics Complex Type (within the StudentExtension Complex Type) and to use code table C088 for the data choices for the 2016-2017 school year.

Kathleen Freeman seconded the motion, and the motion was passed unanimously.

TREx Data Reporting Changes

The Texas Education Agency has determined that another release of TREx for the 2015-2016 school year will occur on December 12, 2015. The purpose of the release of TREx is to accommodate the recent legislative changes related to the SB 149 Individual Graduation Committee Assignments, the code table changes related to SB 107 (Discipline Reason Action Codes), the code table changes related to HB 2398 (De-criminalization of Truancy), and code table changes related to HB 5 (Foundation High School Program).

TREx Data Reporting Changes - Part 1 (re: Senate Bill 149)

In the July 14, 2015 ITF meeting, the ITF committee made recommendations to approve the addition of the following data elements and code table related to SB 149:

- E1561 – Number of Students Reviewed by IGC
- E1562 – Individual Graduation Committee Graduate Code
- E1563 - Individual Graduation Committee Review Code
- C201 - Individual Graduation Committee Code

Bryce Templeton presented this information and explained that of these changes, data element E1563 and code table C201 need to be added to the TREx system so that students who have not yet graduated can be identified by a receiving school district as a student who has been assigned an Individual Graduation Committee. The remaining data elements are not needed for the TREx system.

ITF Discussion

None.

ITF Recommendation

Brenda Padalecki made a motion to approve the addition of the PEIMS data element E1563 data element (Individual Graduation Committee Review Code) and the corresponding code table C201 (Individual Graduation Committee Code) to the 2015-2016 TREx system data standards for the December 12, 2015 release.

Dara Fuller seconded the motion and the motion passed unanimously.

TREx Proposal - Part 2 (re: Senate Bill 107)

In the July 14, 2015 ITF meeting, the ITF committee made a recommendation to approve the following changes to the PEIMS code table C165 – Disciplinary Action Reason Code as a result of changes approved by SB 107.

The following codes in PEIMS code table C165 were revised:

Action Item

11: Brought a Firearm to School – TEC 37.007(e) or Unlawful Carrying of a Handgun under Penal Code 46.02 – TEC 37.007(a)(1)

12: Unlawful Carrying of an Illegal Knife under Penal Code 46.02 – TEC 37.007(a)(1) (Illegal knife - blade longer than 5.5 inches)

13: Unlawful Carrying of a Club under Penal Code 46.02 – TEC 37.007(a)(1)

14: Conduct Containing the Elements of an Offense Relating to Prohibited Weapons Under Penal Code 46.05 – TEC 37.007(a)(1)

The following code was deleted from code table C165:

~~50: Used, Exhibited, Or Possessed A Non-Illegal Knife As Defined By Student Code Of Conduct And As Allowed Under TEC 37.007. (Knife blade equal to or less than 5.5 inches)~~

Bryce Templeton presented this information and stated that these C165 Code Table changes (revisions and deletion) need to be updated in the applicable TReX system code tables (TC07 – Discipline Action Reason) for the December 12, 2015 release. It does not make sense for the PEIMS Disciplinary Action Reason code table to be out of sync between the PEIMS and TReX systems.

ITF Discussion

None.

ITF Recommendation

Brenda Padalecki made a motion to approve, including the revisions for Disciplinary Action Reason Codes 11, 12, 13, and 14, and the deletion of Disciplinary Action Reason Code 50 for the 2015-2016 TReX system data standards code table (TC07) for the December 12, 2015 release.

Dara Fuller seconded the motion and the motion passed unanimously.

TReX Proposal - Part 3 (re: House Bill 2398)

In the July 14, 2015 ITF Meeting, the committee made recommendations to approve changes to the PEIMS code tables C165 - Disciplinary Action Reason Code and C164 - Disciplinary Action Code as a result of HB 2398. The following code table changes were approved:

PEIMS Code Table C164 – Disciplinary Action Code

Deletions:

~~16 – Truancy (failure to attend school) charges filed in Juvenile Municipal or Justice of the Peace court and a **fine was** assessed~~

~~17 – Truancy (failure to attend school) charges filed in Juvenile Municipal or Justice of the Peace court and **no fine was** assessed~~

Addition:

29 - Truancy Complaint Filed in Truancy Court (includes County Court, Justice of the Peace Court, or Municipal Court)

PEIMS Code Table C165 – Disciplinary Action Reason Code

Deletion:

~~43 - Truancy (failure to attend school) – Student is at least 12 years old with at least 3 unexcused absences – TEC § 25.094~~

Revision:

44 - Truancy (failure to attend school) – Student is at least 12 years old and less than 19 years old with 10 unexcused absences – Texas Family Code 65.003.

Bryce Templeton presented this information and stated that the PEIMS data standards code table changes approved for code tables C164 and C165 (revisions and deletions) need to be updated in the applicable 2015-2016 TREx system data standards code tables (TC06 – Discipline Action and TC07 – Discipline Reason) for the December 12, 2015 release. It does not make sense for the PEIMS Disciplinary Action and Disciplinary Action Reason code tables to be out of sync between the PEIMS and TREx systems.

ITF Discussion

None.

ITF Recommendation

Dennis Telas made a motion to approve the deletion of Disciplinary Action Reason Codes 16 and 17 and the addition of Disciplinary Action Reason Code 29 to the TREx Discipline Action code table (TC06) and the deletion of Disciplinary Action Reason Code 43 from the TREx Discipline Action Reason code table (TC07) for the 2015-2016 TREx system data standards.

Adrian Garcia seconded the motion, and the motion passed unanimously.

TREx Proposal - Part 4 (re: House Bill 5, 83rd legislative session)

In the July 14, 2015 ITF Meeting, the committee made recommendations to approve changes to the PEIMS C062 Graduation-Type code table as a result of changes approved under HB 5, 83rd legislative session. The following additions were approved for PEIMS code table C062:

PEIMS Code Table C062 - Graduation-Type Code table excerpt:

35	Completion of Minimum Curriculum And Credit Requirements for Graduation Applicable To Students In General Education And Participated In The Exit-Level Assessment Instrument Identified in The IEP-Foundation High School Program TAC 89.1070(b)(1), revised January 1, 2015. [39 TexReg 10446]
The following codes will apply only to students receiving special education services on the Foundation High School Program under TAC Chapter 74 with curriculum content modifications through the student's individualized education program (IEP).	
54	Completion Of IEP And Full-Time Employment With Sufficient Self-Help Skills To Maintain Employment Without Public School Services TAC §89.1070(b)(2)(A), effective January 1, 2015 [39 TexReg 10446]
55	Completion Of IEP And Demonstrated Mastery Of Specific Employability And Self-Help Skills That Do Not Require Public School Services TAC §89.1070(b)(2)(B), effective January 1, 2015 [39 TexReg 10446]
56	Completion Of IEP And Access To Services, Employment, Or Education Outside Of Public Education TAC §89.1070(b)(2)(C), effective January 1, 2015 [39 TexReg 10446]
57	Completion Of IEP And Reached Age 22 Foundation: TAC §89.1070(b)(2)(D), effective January 1, 2015 [39 TexReg 10446]

Bryce Templeton presented this information and explained that **all** of these new Graduation Type codes need to be implemented into the TREx TC13 Graduation-Program-Type code table for the 2015-2016 TREx system data standards code table (TC13 – Graduation Type Code) for the

<p>December 12, 2015 release. These codes will allow for the accurate transfer of a student's final Academic Achievement Record upon graduation. Additionally, these codes will allow for the accurate transfer of a student's school records related to the graduation plan that the student is pursuing.</p> <p><u>ITF Discussion</u></p> <p>None.</p> <p><u>ITF Recommendation</u></p> <p>Peggy Sullivan made a motion to approve the addition of Graduation Type Codes 35, 54, 55, 56, and 57 to the TREx system data standards code table TC13 –Graduation Type Code for the December 12, 2015 release.</p> <p>Dara Fuller seconded the motion and the motion passed unanimously.</p>	
<p><u>Other Business:</u></p> <ul style="list-style-type: none"> • Nancy Dunnam asked about when the 2015-2016 Student Attendance Accounting Handbook would be published. Rochelle Kingsley responded that she would ask the proper person in her department and get back to the committee with an answer. Bryce Templeton stated that he would send this information to the committee for Rochelle. • Debbie Largent asked if there was any new Academic Achievement Record (AAR) standards information. Bryce Templeton stated that he was not aware of any new AAR standards but would check with the TEA Curriculum Division and send a response to the ITF members. • Debbie Largent asked if the AAR would be revised on the Foundation High School Program plan requirements. Bryce Templeton stated that Jessica Snyder, TEA Curriculum Division, would be the best contact to address this question. • Nancy Dunnam asked who the best contact at the TEA would be regarding the Campus Behavior Coordinator requirement in SB107. Bryce Templeton stated that Candy Stoltz would be the best contact for additional information regarding the Campus Behavior Coordinator requirement. • Dennis Telas asked if the TEA would consider adding the Early College High School (ECHS) and Texas Science Technology Engineering Mathematics (TSTEM) indicator codes to TREx. Dennis stated that because of the lack of accurate reporting regarding dual credit, obtaining this information for students who enroll in Round Rock ISD is problematic. Terri Hanson stated that TEA would facilitate a connection with the TEA Curriculum Division to discuss the request. • Dara Fuller discussed an issue with schools being able to report attendance, specifically for 12th graders who are attending college courses off campus. There are some students that are only at the campus for a small period of time, since they are attending college less than five days a week. The high schools are unable to collect the official attendance data on these students, and are unable to secure their Foundation School Program funding from the student attendance at the college. Dara stated that many colleges do not or will not take attendance for the schools that are allowing students to attend dual credit courses on a college campus. Dara discussed some remedies that have been offered by the TEA School Finance staff; fingerprint scanners and teachers going to the college to take the attendance. Rochelle Kingsley stated that Yolanda Walker is the contact for the Student Attendance Accounting Handbook and that she should be approached with this issue. 	<p>Action Item</p>

<ul style="list-style-type: none"> • David McKamie asked why there was a delay in publishing the Student Attendance Accounting Handbook. Rochelle Kingsley responded that she would relay the question to Yolanda Walker. • ITF members asked if the next ITF meeting would be a webinar meeting or a face-to-face meeting. Bryce stated that it would likely require face-to-face attendance, due to the number of business items that will be presented. Terri Hanson stated that the topics for discussion at the October 13 ITF meeting will be complex, and that a face-to-face will be better to facilitate the discussions that are expected to happen. 	
<p>Upcoming ITF Meetings for the 2015-2016 School Year</p> <p>The next ITF meetings will be on:</p> <p>October 13, 2015 January 12, 2016</p>	
<p>Adjournment</p> <p>The ITF Meeting adjourned at 11:30 AM.</p>	